ROCK HILL Schools

RETURN TO SCHOOL

A SAFE REOPENING PLAN FOR STUDENTS & STAFF

2020 - 2021

PUBLISHED JULY 23, 2020

TABLE OF CONTENTS

3 Board of Trustees
4 Superintendent Dr. Bill Cook
5 Overview
6 Goals
7 Planning
9 Stakeholder Input
10 Path to Reopening
13 Prevention Strategies
15 Health and Safety Protocols
20 Cleaning and Disinfecting
24 Learning Models
25 Elementary School
26 Middle School
27 High School
28 Rock Hill Schools Virtual Academy
32 Exceptional Student Services
34 Food Services
37 Social and Emotional Health
38 Transportation
42 Athletics
44 Related Arts
48 Communication
52 2020-2021 Academic Calendar
53 Childcare Providers
54 District Leadership

BOARD OF TRUSTEES

Our school board recognizes that public support and open lines of communication are vital to a successful educational environment for students and employees. The public is encouraged to stay informed on the decisions which affect students and teachers, to let board members know their opinions on important issues, and to attend board meetings whenever possible. The instructional models outlined in this guide were approved by the Board of Trustees on Monday, July 13, and affirmed in a second vote on Thursday, July 16.

Helena Miller, Chair
District 2

Terry Hutchinson, Vice-Chair
At-Large

Elizabeth "Ann" Reid
District 1

Mildred Douglas
District 3

Robin Owens
District 4

Windy Cole
District 5

Brent Faulkenberry
At-Large

SUPERINTENDENT
DR. BILL COOK

Our community, our nation, and the world around us continue to navigate the realities of COVID-19 during a time of unbelievable and rapid change. As I continue to reflect on what was once "normal" and look ahead to a new way of operation that has forced us to move quickly, to adapt, and to make very difficult decisions for the good of all, I remain inspired by and thankful for your resilience, your strength, your compassion, and your support. The COVID-19 pandemic has forced us to change how we live and learn.

Our team has worked closely with a task force representing staff, parents, and administrators from each school and division within the district as well as members of our faith-based community, childcare providers, and the City of Rock Hill. We have surveyed our families and staff members. We have partnered with medical professionals, including the SC Department of Health and Environmental Control and the Centers for Disease Control and Prevention. We have evaluated and reviewed our current health and safety plans and processes. Additional details are shared in the following pages. While no plan is perfect, we believe families now have two viable options to begin the school year in RHSD.

We are prepared to provide meaningful learning opportunities for all children. This guide will provide information on new procedures and protocols for buildings, grounds, buses, and food service operations that will be implemented to provide the safest learning environment in these circumstances for our students and staff.

We will continue to focus on the needs and development of all our children. Our teachers and staff will continue to provide world-class academic opportunities, while supporting the social, emotional, and physical needs of our students.

We look forward to all of our students returning to school face-to-face full-time as soon as it is safe to do so. The content within this document will assist you in knowing when this will occur.

Bill Cook

OVERVIEW

This guide presents instruction model options for students and protocols that have been developed or expanded to prevent the spread of COVID-19. It is based on guidance from the Centers for Disease Control, the South Carolina Department of Health and Environmental Control, and the South Carolina Department of Education's AccelerateED Task Force. Recommendations have been developed by a 84-member task force representing all schools and departments within the school district as well as parents, community partners, from churches to childcare centers. The task force met four times as a whole group from May to July. Eight subcommittees representing Athletics, Community Response, District Policies, Elementary Schools, Secondary Schools, Related Arts, Transportation, and Additional Outbreak held additional meetings to develop the district's recommendations.

The top priority in all decisions made by Rock Hill Schools is the health, safety and well-being of our students, employees and school communities. This document is subject to change as conditions evolve in our community. If and when the circumstances surrounding the COVID-19 pandemic change, the guidance we receive from state and local agencies may also change and cause adjustments to our plans.

Please check the District's website regularly for the latest information.

Return-to-School Task Force Members:

Aaron Clark
Adam Hare
Alice Hardin-Meeks
Angela Toms
Angelia Green
Bernard Gill
Bianca Chivers
Brian Vaughan
Cameron De Long
Carie Lowdermilk
Rev. Chad Merrell
Chonce Dunham
Chris Chandler
Christy Matthews
Cindy Taubenkimel
Clayton Moton
Daniel Blackburn
Daniel Fielder
David Lisk
Deborah Greenwood
Derek McQuiston
Diane Graebner
Elissa Cox
Elizabeth Dillingham
Erica Taylor
Frankie Gill
Gary Black
Gwendolyn Lindsey
Heather Andrus
Heather Jackson
Helen Taylor
Holly Matthews
Holly Warner
Dr. Jacqueline Persinski
Jaime Cochrane
James Brown
James Turner
Dr. Jennifer Disney
Jennifer Morrison
Jessica Morton
Dr. John Jones
Joy Dickerson
Kay Owens
Keisha Lightner
Dr. Keith Wilks
Kelly Scott
Kenisha Williams
Kimberly Grant
Kimberly Odom
Kimenya Ramet
Lane Martin
Larin Headley
Laura Lawson
Lia McKay
Lindsay Rowe
Dr. Luanne Kokolis
Mandy Cooper
Mark Sexton
Markeisha Ross
Melanie Fain
Melisa Smith
Dr. Missy Brakefield
Mychal Frost
Pat Maness
Riley Johnson
Robert Hamm
Ronna Butler
Sadie Kirell, RN
Sally Young
ShaQuenna McLaughlin
Shelley Black
Suzann Schrader
Suzie McCarver
Tami Spain
Dr. Tammy White
Dr. Tanya Campbell
Tara Blackwell
Timothy Allen
Valerie Yow
Dr. Walter Wolff
Walter Wolff
William Tonks
William Warren
Zach Snyder

OUR GOALS

Keep our students, employees, and community **safe**.

Return students in our traditional (*non-virtual*) schools to full-time, five-day a week **in-person** instruction as soon as it is safe to do so

Make decisions based on **objective information** provided by scientific, public health, and medical experts

This plan is **subject to change** as best practices evolve and protocols are determine to be ineffective or unsustainable.

PLANNING

As Governor McMaster has indicated a desire for all students to return to school and parents to have options, we share his belief and commitment to reopening schools in the fall. Under the governor's direction, South Carolina Superintendent of Education Molly Spearman developed the AccelerateED Task Force with the purpose of establishing guidelines for students and staff to return to school safely for the 2020-2021 academic year. Throughout planning, the safe operation of all aspects of a school day, from transportation and food services and student movement around campus to interaction in classrooms have been evaluated.

There are clear constraints that families need to be aware of as Rock Hill Schools initiates its Return to School plan. Our objective is to mitigate these constraints and build upon new opportunities that have arisen during these unique circumstances. We will need your support for these changes to ensure student and staff safety and a return to school as safe and as soon as possible.

1 Schools will re-open with face-to-face instruction. It is likely, however, that schedules, classroom spaces, and day-to-day operations will be significantly different than in prior school years.

2 Virtual learning will expand, improve and increase in grades K-12 across the district. If circumstances related to COVID-19 worsen, the district is prepared to transition all students into an eLearning model to ensure the health and well-being of students, staff and families. Given the lessons learned in the spring, eLearning will be different and will reflect all that our staff has learned to improve student attendance, engagement, expectations, and outcomes. Additionally, teachers' comfort level in using the technology has improved and tools such as virtual conferencing and Canvas may be used to supplement or enhance face-to-face in-person instruction. Finally, the district is expanding its virtual learning program with the creation of the Rock Hill Schools Virtual Academy to give families who are not ready to return to in-person on-campus instruction a safe and viable option for student learning.

3 State and local funding will be impacted by the pandemic. Despite sound budgeting practices, shortfalls may cause reconsideration and adjustments of programs and services. The district is currently operating at funding levels set for the 2019-2020 until a state budget is approved.

District emergency response team gathered March 15 to listen to Gov. McMaster's press conference announcing the closure of schools.

4

The virus will be present beyond August; therefore, the school must take extended measures to prevent the spread during the school day. Absent a vaccine, we have four primary ways to protect students and staff:

a. Implementing frequent hand-washing and hand-sanitizing opportunities;
b. Requiring the use of masks for staff and students when people cannot socially distance;
c. Reducing close contact within the six-feet social distance guideline to the greatest extent possible; and
d. Increasing the sanitation protocols in buildings and buses. The protocols may evolve throughout the year as conditions improve. Later in this guide, we provide an overview of cleaning and sanitizing processes that are being implemented. To some extent, the protocols may interfere with the open and nurturing climate we typically emphasize with students and parents. Additionally, they will require the district to increase bus routes, relocate some classes to larger spaces, and extend time for transitions, meals, and other activities.

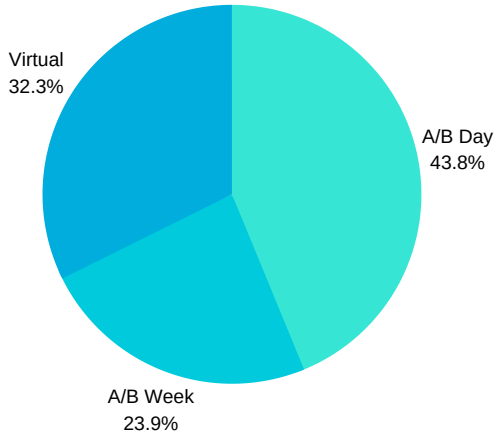
On Sunday, March 15, as shown in the above picture, district administrators joined together for the governor's press conference where Dr. Cook set a goal to return to school as soon and as safely as possible. It was unknown at that time how the next five months would unfold. In the days since the the emergency closure of schools, our entire team has invested countless hours to prepare for the safe return to school for our more than 17,400 students and 2,400 employees. As you read our *Return to School: A Safe Reopening Plan for Students and Staff*, we ask for your flexibility and understanding. All decisions that have influenced the development of this plan have been made with student and staff safety as the priority. To achieve our district's vision, we recognize students must not only feel safe but be safe. We thank you for being part of One Team on One Mission for One Rock Hill.

STAKEHOLDER INPUT

Parent Survey Data

From June 23-30, Rock Hill Schools administered a survey to gauge parents' comfort level regarding the return to school. Participants were asked to complete one survey for each student in their household. The survey represents 9,762 respondents, and the responses provided meaningful information to the Return to School Task Force.

Preferred Format of Return to School



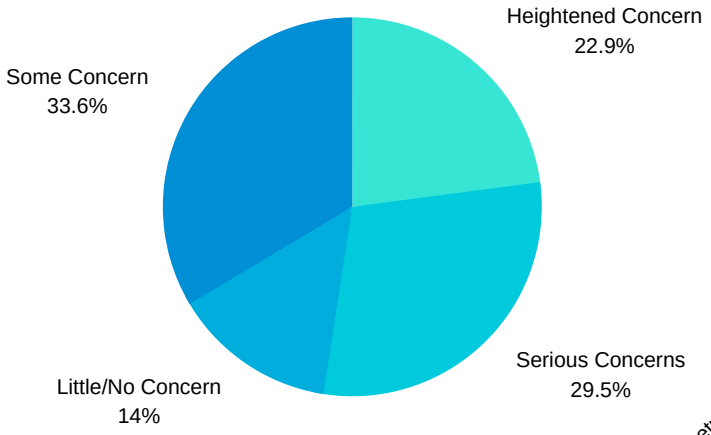
Essential Safeguards for On-Campus Learning Model

Social distancing - 6 ft at all times	65.44%	6,311
Masks for teachers and staff	67.31%	6,491
Masks for students	59.16%	5,705
Temperature screening at building entry	78.56%	7,576
Minimizing visitors	77.44%	7,468
Minimizing traffic in building	70.99%	6,846
Regular cleaning/sanitizing of all high-touch surfaces	94.74%	9,137
No sharing of supplies or materials	74.56%	7,191
Minimizing use of common areas	61.11%	5,893
Eliminating/reducing large group assemblies	71.42%	6,888
No field trips in the fall semester	55.86%	5,387
Reinforce appropriate hand washing and respiratory etiquette	93.77%	9,043

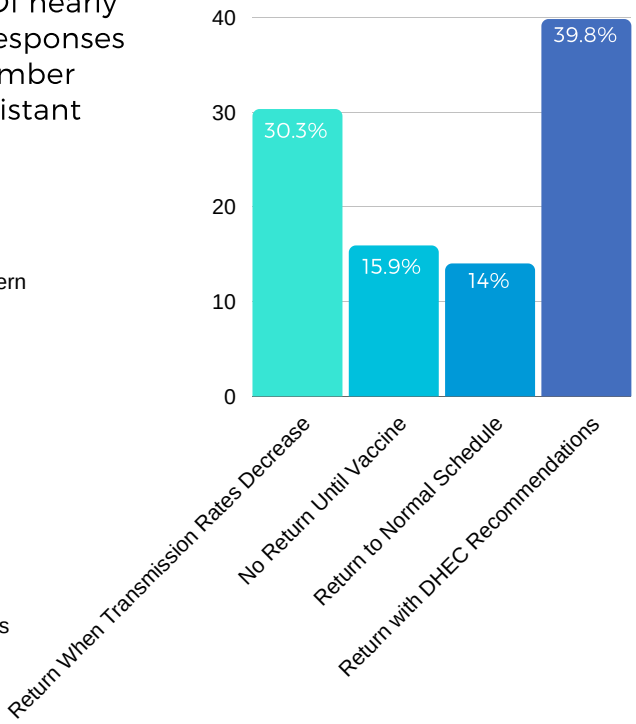
Teacher Survey Data

District employees were surveyed to provide feedback on return to work considerations. Of nearly 2,400 employees, the survey received 1,895 responses with 76.6% identifying as a certified staff member (Teacher, Instructional Coach, Counselor, Assistant Principal, Principal, etc.)

Level of Concern Returning to In-Person Service



I am in favor of...



PATH TO REOPENING

Rock Hill Schools will use SC DHEC metrics, AccelerateED Task Force recommendations, and other established trigger points that would initiate a timely and structured response when the risks of COVID-19 become unacceptable and the district must alter and/or change the academic calendar and campus operations. These trigger points include but may not be limited to the following:

- Early warning signs indicate imminent risk exceeds the district's and community's capacity to manage the spread of COVID-19.
- The local health care system has insufficient staffing, PPE, testing modalities, contact tracing and isolation/quarantine capacity to manage infections and illnesses.
- COVID-19 infection in the student population becomes more severe (pneumonia, respiratory distress).
- The district's capacity to sustain operations is threatened when/if the percentage of teachers and support staff is not sufficient to maintain the integrity of the academic mission.
- The district is unable to access, analyze and track data effectively enough to inform key decisions.
- The district must also have sufficient PPE supplies available for staff and students.
- Escalating fear and anxiety that prevents students, teachers and staff from engaging effectively in school and district operations.
- SC DHEC metrics and categorizations for York County will be analyzed weekly for positive or negative data.

CDC recommends that all decisions about implementing school-based strategies should be made locally, in collaboration with local health officials who can help determine the level of transmission in the community. DHEC is providing this county-level data about disease transmission to support decision-making at the local level. It is not meant to be the sole data source. As such, Rock Hill Schools will continue to use DHEC data as a data point in its decision making process for a safe and full return to school. County-level data is reported by DHEC, and our team further analyzes the two-week incidence and percent positive rates for Rock Hill zip codes to provide a more complete picture of disease activity in our community.

PATH TO REOPENING

COVID-19 Recent
Disease Activity By County

DHEC Metrics as of September 24, 2020

24 counties in SC are rated high.
22 counties rated medium.
0 counties rated low.

Metrics and Categorizations:

Two–Week Incidence Rate: the number of new cases in the prior two weeks per 100,000 people. This metric provides the recent incidence of COVID-19 infections in that county. Categorization (# cases/100,000 people):

Low: 0 – 50
Medium: 51 – 200
High: ≥ 201

York County is MEDIUM with 155.2 per 100,000 people.

Trend in Incidence Rate: whether the two week incidence rate is increasing, decreasing, or stable compared to the previous two weeks. For purposes of this assessment, consider the trends to be equivalent to:

Decreasing = Low
Stable = Medium
Increasing = High

York County is LOW.

Two-Week Percent Positive Rate: the percentage of individuals who tested positive out of the number of individuals tested with a molecular (swab, or PCR) test in the last two weeks for each county. The metric takes into consideration the number of tests performed for residents of the county in the previous two weeks. Categorization:

Low: ≤ 5.0%
Medium: 5.1% -9.9%
High: ≥ 10.0%

York County is HIGH with 13.2%

Source: https://www.scdhec.gov/infectious-diseases/viruses/coronavirus-disease-2019-covid-19/sc-cases-county-zip-code-covid-19

Last updated September 24, 2020

Under guidelines produced by the AccelerateED Task Force, schools should correlate attendance plans to community spread levels. In general, as community spread increases, the number of students present in school each day should decrease, down to and including zero.

PATH TO REOPENING

AccelerateED Task Force

To determine which plan is appropriate at any given time, Rock Hill Schools will be influenced by the AccelerateED Task Force.

When community spread of COVID-19 is medium-to-high, the number of students in school on a daily basis will be low (no more than 50% of students) or none.

When COVID-19 community spread is low, the number of students (50-100%) in school each day will increase, with the goal of returning to a five-day-a-week, in-person school, as soon as it is safe to do so.

Community spread is determined by the South Carolina Department of Health and Environmental Control (DHEC) using a two-week look back at three metrics.

Rock Hill Schools Plan Options

- Our goal is five-day-a-week in-person instruction.
- The district administration will review the weekly updated spread matrix posted by DHEC to guide any shifts between the 0, 2/3 (C/A/B Day Schedule), 5 Day plans. Any changes made, absent a dramatic swing in data, will be announced to parents and staff providing at minimum a two week notice prior to implementation. Ideally, this will be balanced with the goal of aligning any change to the start of a school week.
- With help from the community, we hope to flatten the curve and restore our community to good health.

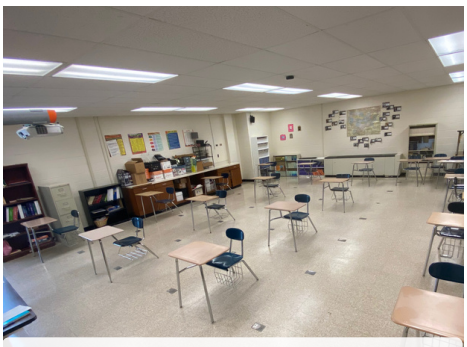
PREVENTION STRATEGIES

Social Distancing

Social or physical distancing means keeping at least six feet between yourself and other people while outside your home. This means people should stay the recommended distance apart from others. It also means people should avoid gathering in groups, crowded places and mass gatherings. This is especially vital, given that asymptomatic and pre-symptomatic individuals are known to spread the virus. The goal of social distancing is to limit physical contact to decrease viral spread among people in community settings, such as school. This is an effective, efficient means of mitigating disease transmission risk. All schools and facilities are taking actions to ensure all campus spaces support health and safety. These actions include signage and floor markings to remind students of social-distancing practices. There may be some changes to foot-traffic flow through buildings and furniture placement in the classrooms. The district recognizes that some parents of students with complex medical needs will have additional concerns. Students with disabilities and employees who work with them are expected to practice social distancing when possible. In classroom settings where social distancing is not possible, employees working with students with disabilities will be provided additional personal protective equipment. Additional social distancing strategies may be implemented based on feasibility and the unique space and needs of a classroom or other campus location. Not all strategies will be feasible for all schools. For example, limiting hall movement options can be particularly challenging in secondary schools.

Middle School Room with 12 Desks

Elementary Room with 9 Desks



High School Room with 16 Desks

As we prepare to return to school, all classrooms have been measured to determine the capacity of each room based on social-distancing guidelines. The number of students in each room varies based on age of the building, total square footage, layout of the room (i.e. door ways, built-in cabinetry, etc.), and available furnishings.

PREVENTION STRATEGIES

Handwashing

The CDC recommends everyone wash their hands often with soap and water for 20 seconds. Schools will incorporate additional handwashing breaks into the school day and reinforce handwashing during key times throughout the school day. If your child has sensitivities to hand sanitizer, please communicate this with your child's teacher so they can provide your child other opportunities to clean their hands.

Limit Non-Essential Visitors

In an effort to protect the health and safety of our community, only essential visitors will be allowed on school campuses to minimize the number of people on-site. No outside guests will be allowed to visit classrooms or cafeterias. All efforts will be made to keep necessary visitors to a minimum, including the use of virtual or telephone meetings with families and guests. Parents meeting on-site with school staff must follow social-distancing guidelines and wear masks when appropriate.

Athletics

The district will follow the South Carolina High School League's phased re-entry plan for athletics and follow all district health and safety protocols for extra-curricular activities. More details about athletics is available on page 42.

Field Trips

For the upcoming school year, in-person field trips have been suspended to ensure the safety of our students and staff. The district encourages virtual field trips.

BOARD APPROVED POLICY ADD - FACE COVERINGS/MASK

Click Here to View Policy

Approved Monday, August 24, 2020

Masks/Face Coverings

The district will **require** the use of face coverings for students and staff. Because the coronavirus can be spread between individuals interacting in close proximity — for example, by speaking, coughing, or sneezing — wearing face coverings is recommended in public settings where social distancing measures are difficult to maintain. Students will be required to wear masks while riding the bus, transitioning into and out of buildings and between classes, and when social distancing is not permissible. This is especially important in areas of significant community-based transmission.The district is providing face coverings to all staff and will provide face coverings for any student who cannot provide their own. The district has also installed plexiglass shields in front office reception areas. These measures are being implemented in an effort to promote a safe and healthy learning environment for our students and staff.

HEALTH & SAFETY PROTOCOLS

Cleaning and Disinfecting Procedures for COVID-19 and Flu Symptoms

The following are procedures in place in Rock Hill Schools for cleaning and disinfecting areas where there was a sick student.

1. **Remove the sick student.**
   - Following a student getting sick or having infectious symptoms in a classroom, immediately remove the student from the class and send to the nurse's office.
2. **Remove the remaining students.**
   - After the sick student has been removed from the class, the teacher needs to notify the nurse and remove the remaining students out of the classroom to decrease risk of disease transmission.
3. **Practice hand hygiene.**
   - Once the students are removed from the contaminated classroom, they are taken to a restroom to thoroughly wash their hands.
4. **Disinfect contaminated area.**
   - Treat the contaminated area with disinfectant.
5. **Clean the contaminated area.**
   - Clean the area to remove contaminants
6. **Disinfect the entire classroom.**
   - Use disinfectant with the Victory Electrostatic Sprayer to disinfect all touch points in the classroom (desks, chairs, tables, door knobs, lockers, etc.). Allow spray to sit for 3-5 minutes to ensure that all kill claims are met.
7. **If sick student percentages are high, follow directions from the school nurse to disinfect other areas of the building in the evening.**
   - Evening staff will use Victory Electrostatic Sprayer or Bio-Planet Electrostatic Mister to disinfect all touch points in the classrooms containing the sick staff or students as well as the remainder of any common space used by the affected individual to help prevent the spreading of the germs.

Custodial services has a total of 87 Victory Electrostatic Sprayer units distributed throughout the school district.

Management of Suspected and Confirmed COVID-19 Cases

This guidance is intended for schools to plan their response to known or possible cases of COVID-19 as well as known contacts. This is based on what is known as of August 4, 2020, about COVID-19 and will be updated as more information and guidance become available. ·

Students or staff with symptoms of COVID-19 (but no known exposures to someone contagious with with COVID-19):

Students and staff should be excluded from school if they have any of the following with or without fever:

- Shortness of breath
- Difficulty breathing
- Loss of taste or smell
- New or worsening cough

Students or staff excluded for these symptoms should not return until they have either tested negative for COVID-19 or a medical evaluation determines that their symptoms were more likely due to another cause (e.g. sore throat due to strep throat). In this latter case, the individual can return when they meet non-contagious criteria for that condition. ·

Students or staff that require testing for COVID-19 will require a negative PCR test or must complete the current isolation criteria for COVID-19 to return to school.

Note: Any child with any one of these symptoms should consider not attending school regardless of meeting exclusion criteria. If these symptoms are explainable by an underlying condition (such as shortness of breath or cough for an individual with asthma) exclusion may not be necessary.

This is not a complete list of all symptoms of COVID-19, but only those that should trigger an automatic exclusion and evaluation for COVID-19. Other symptoms may include: fever, chills, fatigue, muscle or body aches, headache, sore throat, congestion or runny nose, nausea/vomiting, or diarrhea. Many COVID-19 cases show no symptoms at all, and a person is able to spread the virus up to two (2) days before they have any symptoms. Given the overlap of these symptoms with other more common illnesses and the lack of symptoms in many cases, it is not possible to identify and exclude all cases of COVID-19 through screening of symptoms. Careful preventive actions within the school are needed to reduce the chances of spread.

Schools should plan to have a room identified to isolate students or staff with symptoms of COVID-19 identified during the school day.

- Students and staff should be moved safely, respectfully, as well as in accordance with any applicable privacy laws or regulations, to the isolation room for evaluation. The individual should be provided a mask if they are able to use one, and students should be supervised by a staff member who maintains at least six feet of distance and uses appropriate PPE. ·
- School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.

Return to School

- Sick staff members and children should not to return until they have met criteria for return as determined by the school nurse in partnership with SCDHEC.

- Students or staff that require testing for COVID-19 will require a negative PCR test (mouth or nose swab) or similar rapid test that directly detects the virus or must complete the current isolation criteria for COVID-19 to return to school. ·

Current isolation criteria for COVID-19:
(staff/student test positive or have symptoms of COVID-19)

Students and staff who test positive for COVID-19 and persons with symptoms of COVID-19 (see list on previous page) who do not get tested, should isolate until: ·

- Ten (10) days have passed since symptoms started and
- One (1) day (24 hours) have passed since last fever without taking medicine to reduce fever and
- Overall improvement in symptoms.

Those individuals who test positive by a PCR test but do not have symptoms will be required to stay out of school until ten (10) days after the specimen was collected. The criteria above will be used to determine eligibility to return to school. Negative PCR test results are not required after meeting these criteria.

Testing

A student or staff member who develops symptoms of COVID-19 but does not get tested could limit DHEC's ability to appropriately respond to new cases and ensure the health and safety of other students and staff. PCR testing (nose or throat swab) or similar rapid test that directly detects the virus is required as there is delay in developing detectable antibodies. A negative antibody test is insufficient to rule out a new infection.

- DHEC listing of testing sites
- DHEC mobile and pop-up testing sites

It is recommended that close contacts of cases who have no symptoms be tested but no sooner than seven (7) days after first contact with the individual with COVID-19 while they were contagious. This testing is not a requirement for return but should be encouraged. Those who August 4, 2020 develop symptoms should be tested as soon as possible and must follow the guidance above to return to school.

Current quarantine criteria for COVID-19: (staff/student in contact with positive individual)

Some students or staff may have been told they were a close contact to a positive case of COVID-19 and have to complete a quarantine period. This means they will be required to stay home so they do not risk exposing others to COVID-19 if they become sick. The school nurse in partnership with SCDHEC will help determine those individuals that are determined to be a close contact to a case of COVID-19 and if they will need to complete a quarantine period.

- **Close Contact:** The standard quarantine period is fourteen (14) days after last close contact with the positive person while they were contagious with COVID-19.

- **Household Contact:** If the student or staff lives in the same household as the positive case and has daily close contact, they will have to quarantine for an additional fourteen (14) days after the day their household member has been cleared from their ten (10) day isolation period.

- **Other household members in quarantine:** If the student or staff lives in the same household as someone in quarantine, they will not necessarily need to quarantine themselves unless the household member in quarantine is then determined to be a COVID-19 positive case.

- **Those with COVID-19 who recovered:** If a student or staff member is a lab confirmed case of COVID-19 by PCR (nose or throat swab), they do not need to quarantine again after close contact to someone with COVID-19 in the first three (3) months after recovering but will for any close contact that happens after that three (3) month period.

    - The person must provide either a note from a healthcare provider that they had the positive lab result in the past three (3) months or provide a paper or electronic copy of the results (SARS-CoV-2 RNA – Detected or Positive)

    - A positive antibody results (SARS-CoV-2 IgG or IgM) or any other lab test is not sufficient to meet these criteria to defer quarantine. They must quarantine according to the current guidelines.

Cases in a Classroom (Continued)

If a student or staff member tests positive, they could have been contagious with the virus up to 48 hours before their symptoms began or before their test specimen was collected (for those with no symptoms).

- Prevention - Routinely using these precautions will help avoid the need to quarantine all classroom contacts of persons with COVID-19:
  - It is essential that staff ensure maximum distancing between students and other staff while in the classroom and throughout the day to limit the possibility of transmission.
  - Students and staff are required to use a mask or face covering.
  - Anyone known to be a **close contact** (defined as being within six (6) feet for fifteen (15) minutes or more) to a COVID-19 case while contagious must be excluded from school for fourteen (14) days after last contact with the person with COVID-19. This exclusion requirement applies even if masks were worn if social distancing was not maintained.
  - People who have recovered from a confirmed illness (PCR test, nose or throat swab test) in the past three (3) months will not need to quarantine after a close contact with someone with COVID-19.

- For any classrooms where social distancing could not be maintained, all children and staff must be considered close contacts and must complete a fourteen (14) day quarantine period.

- Students and teachers in a classroom with a known COVID-19 case in which social distancing was reliably maintained should remain together in the same cohort to the extent that is possible. They should receive screening for fever and symptoms each morning until 14 days after last contact with the case. *Note: anyone determined to be a **"close contact"** must be excluded.*

- Any of these students or teachers who are monitored and found to have symptoms of COVID-19 should be sent home and excluded and will be required to get tested or complete the required isolation period to return to school.

- If **3 or more** COVID-19 cases are identified within a classroom within fourteen (14) days of each other, consideration should be given to excluding all students and staff in the classroom for fourteen (14) days after contact with the last identified COVID-19 case.

- The classroom will need to be closed for cleaning and disinfection before use again.

Note: This guidance is consistent with information available as of September 7, 2020 and may be updated as new information becomes available.

Staff Working While in Quarantine

To limit the chances of COVID-19 spread in the facility, staff should plan to quarantine at home and not return to work after close contact to someone contagious with COVID-19.

Rock Hill Schools considers the following groups to be critical infrastructure workers:

- Custodians
- Nurses
- School Administrators
- District Administrators

However, school staff could be considered critical infrastructure workers and thus may be permitted to work if they follow the precautions outlined by SC DHEC.

- Theses employees must wear a mask at all times while in the school, monitor for symptoms daily and throughout the day, practice social distancing to the extent possible, practice good hand hygiene, and clean frequently touched surfaces often. These employees should avoid working with children and staff with medical conditions that may put them at risk for severe illness. Those unable to follow the outlined precautions should not plan to return to work until completing their quarantine period.
- These employees should continue to quarantine at home when they are not at work and avoid public settings.
- If these employees have any of the symptoms listed above, they must not go to work or must separate themselves from others and leave immediately. They should not plan to return until they meet the "Return to School" criteria above.

CLEANING AND DISINFECTING

Disinfecting Standards in Rock Hill Schools

The Rock Hill Schools custodial team uses industry-leading practices, products, and adheres to standards and guidelines set by the Centers for Disease Control and Prevention and the Association of Physical Plant Administrators. This section provides an overview of current and expanded cleaning and disinfecting processes in Rock Hill Schools and a listing of disinfecting chemicals used to neutralize the spread of SARS-CoV-2, which is more commonly referred to as COVID-19.

Victory Disinfecting Units

The high-performance sprayers allow the custodial team to thoroughly and quickly disinfect large areas, which directly leads to an increase in instruction time. The Victory sprayer uses a process of adding an electric charge inside the liquid droplets when they are sprayed. This makes the droplet electrically stronger than the surface or the item it is treating. Just like magnets, they are drawn to each other and attach when one surface is more positively charged than the other. In simple terms, when you spray a solution that is properly charged with electrostatics, the solution will envelop all surfaces in the area being treated.

WATCH: Rock Hill Schools Cleaning and Disinfecting

Disinfecting Chemicals

QT3 and QTPlus, both of which are used by our custodial team, have demonstrated effectiveness against viruses similar to 2019 novel coronavirus on hard non-porous surfaces. Therefore, QT3 can be used against 2019 novel coronavirus when used in accordance with the directions for use against Enterovirus D68 or Norovirus on hard, non-porous surfaces. Combined with a chemical dispensing system, our team is able to consistently and accurately mix cleaning solutions for use in our schools and facilities. This ensures products are mixed properly to achieve the maximum impact.

Disinfecting Daily with Victory Units and QTPlus

Total cleaning and disinfecting of all areas and surfaces will be completed by the custodial team daily before students are allowed to use the facility the next day. Additionally, all district staff will follow strict protocols released by Nursing Services on a day-to-day assessment of CDC and SC DHEC guidance.

CLEANING AND DISINFECTING

Custodial Team Overview

Rock Hill Schools cleaning crews have been trained in providing enhanced cleaning, sanitizing and disinfecting processes of all workplaces and classrooms. Along with their daily cleaning requirements, the custodial team will increase the frequency of disinfecting surfaces, such as high-touch surfaces in common areas and in all classrooms and athletic areas. All spaces will strive to be at the APPA (Association of Physical Plant Administrators) Level 2 standard.

> *APPA 2 Level 2 – Ordinary Tidiness Level 2 is the base upon which cleaning should be maintained. Lower levels for washrooms, changing/locker rooms, and similar type facilities are not acceptable.*

Cleaning and Disinfecting Frequencies

Frequencies may need to be reduced for low traffic areas and increased for high traffic and high touch areas. The following frequencies are minimal guidelines.

Entrances, Lobbies, Reception, Foyer, Corridors, Hallways - APPA Level 2 Frequency Doors, Doorknobs, Push Doors, and ID card readers (High-touch areas) damp wiped clean.

- 5 days per week trash receptacles will be emptied, disinfected and cleaned as needed.
- 5 days per week door glass will be kept free (clean) of stains, marks, etc.
- 5 days per week entrance door frames, side glass panels and top glass panels will be cleaned.
- 5 days per week horizontal surfaces and railings will be dusted, and damp wiped clean.
- 5 days per week stainless steel kick plates will be cleaned.
- 5 days per week exterior garbage containers (within 16ft.) will be emptied and damp wiped.
- 5 days per week computers, keyboards, mouse, printer, staplers, tape dispensers, and other high touch surfaces in offices (completed by occupant) will be damp wiped clean. Between each occupant of reception area desktops, tabletops, light switches, (completed by occupant) will be damp wiped clean.
- 4 days per week carpeted areas will be spot vacuumed.
- 2 times per day tiled and linoleum floors will be dust mopped.
- 2 times per week tiled and linoleum floors will be high speed buffed.
- 2 times per day furniture (non-porous surfaces) damp wiped clean.
- 1 time per day doormats will be lifted and vacuumed on both sides.
- 1 time per day tiled and linoleum floors will be dust mopped and damp mopped/washed.
- 1 day per week carpeted areas will be vacuumed thoroughly. Spot clean carpet as needed.

CLEANING AND DISINFECTING

Stairs and Landings – APPA Level 2 Frequency Stairs and landings will be swept, and damp mopped/washed.

- 5 days per week stainless steel kick plates will be cleaned.
- 2 times per day doors, doorknobs and handrails will be disinfected.
- 1 time per week doors, doorknobs, and handrails will be wiped clean.
- 1 time per week kick plates will be cleaned.

Elevators – APPA Level 2 Frequency Floors to be dust mopped and damp mopped/washed.

- 5 days per week all doors on each level, walls, panels, and other high-touch areas should be wiped clean and disinfected.

Office Areas, Nurse Station -APPA Level 2 Frequency Doors, Doorknobs, and Push Doors (High-touch areas)

- 1 time per day carpets will be spot vacuumed and spot cleaned.
- 1 time per week carpet will be thoroughly vacuumed and cleaned free of stains.
- 3 days per week tiled, LVT, VCT, terrazzo, and linoleum floors will be dust mopped and wet mopped.
- 3 days per week horizontal ledges will be dusted.
- 5 days per week trash receptacles and recycling bins will be emptied and cleaned.
- 1 time per week finger marks will be removed from walls and partitions will be spot cleaned up to 6 ft. high.
- 2 times per year horizontal and vertical blinds dusted
- 1 time per week occupant of the office space will clean their computers, keyboards, mouse, printer, telephones, and other high touch surfaces in offices.
- 1 time per week desktops, tabletops, arm rests, light switches, will be wiped clean.
- 5 times per week computers, keyboards, mouse, printer, staplers, tape dispensers, desktops, tabletops, arm rests, light switches, and other high touch surfaces in offices will be disinfected.

Classrooms, Auditoriums, Multi-purpose Rooms - APPA Level 2 Frequency Trash receptacles will be emptied and cleaned.

- Throughout the day furniture (non-porous surfaces) damp wiped clean.
- 5 days per week podium/Instruction area will be damp wiped (completed by occupant).
- 1 day per month walls spot cleaned up to 6 ft. high.
- 1 day per week phones, projectors, computers, mouse, table-top speakers damp wiped clean. After each use of room Light switches, doors, doorknobs, and push doors damp wiped clean.
- 4 times per day whiteboards, chalkboards, and erasers damp wiped clean (completed by occupant) After each use of room horizontal ledges will be dusted, and damp wiped clean.
- 1 time per day sinks, dispensers and counter tops will be wiped clean.
- 1 time per day all areas and all touch points will be disinfected by the custodial staff.

CLEANING AND DISINFECTING

Meeting Rooms, Conference Rooms, Break Rooms, Lounges, Teacher Workroom - APPA Level 2 Frequency Trash receptacles will be emptied and cleaned.

- 1 day per week phones, projectors, computers, mouse, table-top speakers damp wiped clean. After each use of room light switches, doors, doorknobs, and push doors damp wiped clean.
- 4 times per day whiteboards, chalkboards, dry-erase makers, and erasers damp wiped clean (completed by occupant) after each use of room.
- 1 time per day carpets will be spot vacuumed, and spot cleaned.
- 1 time per week carpet will be thoroughly vacuumed and cleaned free of stains.
- 3 days per week tiled, LVT, VCT, terrazzo, and linoleum floors will be mopped.
- 5 days per week trash receptacles will be emptied, disinfected and cleaned as needed.
- 1 time per week finger marks will be removed from walls and partitions will be spot cleaned.
- 2 times per year horizontal and vertical blinds dusted
- 1 time per week occupant of the office space will clean their Computers, Keyboards, Mouse, Printer, Staplers, tape dispensers, and other high touch surfaces in offices.
- 2 times per day stainless steel sinks and counters will be cleaned.
- 5 days per week vending machine buttons/panels dusted, and damp wiped clean.

Restrooms, Showers, Locker Rooms – APPA Level 2 Frequency All fixtures to be cleaned,

- 5 days per week sink surfaces, stall doors, soap dispensers, light switches, hot air blowers, paper towel dispensers, and other high-touch surfaces will be damp wiped clean.
- 4 times per day entrance/Exit doorknobs damp wiped clean.
- 4 times per day trash receptacles will be emptied and cleaned.
- 5 days per week all supplies will be replenished.
- 5 days per week walls and partitions will be spot cleaned up to 6 ft. high.
- 5 days per week walls and partitions will be washed floor to ceiling with a water hose.
- 5 days per week floors will be swept and washed.
- 5 days per week walls and toilet partitions will be kept free of graffiti.
- 5 days per month shower stalls, fixtures, and floors will be cleaned

Community Kitchens, Break Rooms, Lounges, Staff Room – APPA Level 2 Frequency Tiled, terrazzo, linoleum, and marmoleum sheet floors will be dust mopped and damp mopped.

- 3 days per week supplies will be replenished.
- 5 days per week furniture (non-porous surfaces) damp wiped clean.
- 5 days per week sink surfaces, soap dispensers, light switches, hot air blowers, paper towel dispensers, appliance handles, and other high-touch surfaces will be damp wiped clean.
- 4 times per day tables will be damp wiped.
- 4 times per day trash receptacles will be emptied and cleaned.
- 5 days per week entrance/exit doorknobs damp wiped clean.
- 4 times per day salt/pepper shakers and condiment dispensers damp wiped clean
- 2 times per day stainless steel sinks and counters will be cleaned.
- 5 days per week vending machine buttons/panels dusted, and damp wiped clean.

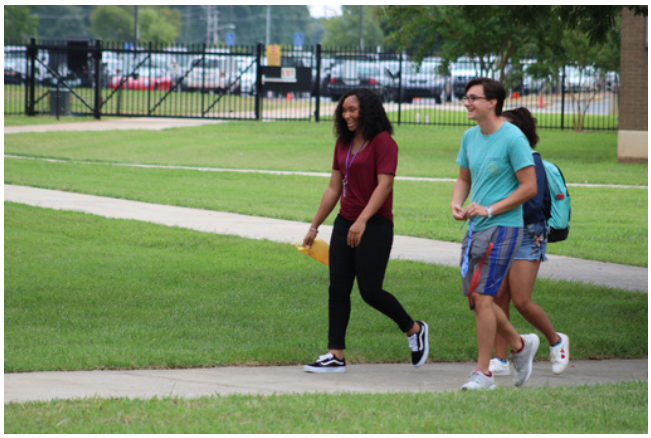
LEARNING MODELS

Options for Families in Rock Hill Schools

Rock Hill Schools is a leader in providing families educational choice options that best meet the needs of each student. Knowing families have varying levels of concern related to this pandemic, Rock Hill Schools expanded its virtual program so it is available for students in kindergarten through 12th grade. By doing so, we are giving parents another option to do what is best for their families.

Traditional/Brick and Mortar -
Remain in our traditional program, which will respond to the COVID-19 spread level with an appropriate plan that ranges from 100% eLearning through a hybrid in-person plan (2/3 C/A/B Day Schedule) to a normal five-day-a-week schedule for all students.

100% Virtual -
Enroll in the Rock Hill Schools Virtual Academy by July 27, and be taught the South Carolina standards from certified Rock Hill Schools teachers dedicated to full-time face-to-face online instruction. Students in this model will be consistently instructed virtually, regardless of the COVID-19 community spread level.



LEARNING MODELS

In-Person & On-Campus Learning

Elementary School C/A/B Overview

For the 2020-21 school year, elementary schools in the district will follow a C/A/B/A/B schedule. Students will attend school and their classes on a traditional schedule during assigned A or B days each week, as well as on a modified schedule during C days every other week. Students in the "A Day" group will attend school for in-person instruction on Tuesdays and Thursdays and work independently on other days during the week. Students in the "B Day" group will attend school for in-person instruction on Wednesdays and Fridays and work independently on other days during the week. This will greatly reduce class sizes during in-person instruction, which follows the CDC recommendations for reducing the risk of exposure for both students and school staff. Each in-person day, students will have a defined schedule with clear start and end times similar to the previous year's start and end times. Bus transportation will be provided or parents may drop off/pick up their children as in previous years. School start and end times are subject to change due to transportation limitations.

Whether a student is A Day or B Day will be designated by his or her last name. All schools will use the same groupings. Students will be assigned to their groups as soon as possible, but it will not occur until after the registration window for the Rock Hill Schools Virtual Academy closes. This will ensure the two groups are as even as possible. The district will work to ensure siblings across all levels, including those with different last names, are grouped together to simplify scheduling for families.

Schedule

- The school day is 7:45 a.m. - 2:25 p.m.
- Students and families will be acclimated to the C/A/B schedule during LEAP week (8/31 to 9/4). More information will be provided from your child's school.
- The first A day will be September 8. The first B day will be September 9.
- Students will attend C Day every other week for continued instruction, related arts and/or enrichment in small groups.
- With lower class sizes, teachers will have more time to work individually with students and provide greater personalized support.
- The daily recommended schedule will be consistent with the traditional school schedule, allowing time for Morning Meeting, instructional blocks for ELA, Math, Science and Social Studies.
- On days students are not physically in school, they will complete their independent learning assignments provided by their teachers.

What is C Day?

The start and end times of a C day will remain consistent with the traditional elementary school schedule and transportation will be provided. The first C day week will be September 14 for Group A students. The first C day week will be September 21 for Group B students. C days will follow a modified schedule during the day to allow:

- Intervention in reading and/or mathematics for students needing extra support;
- Enrichment for students moving ahead in their studies in the core classes; and
- Small group instruction.

LEARNING MODELS

In-Person & On-Campus Learning

Middle School C/A/B Overview

For the 2020-2021 school year, middle schools in the district will follow a C/A/B/A/B schedule. Students will attend school in-person on a traditional block schedule during assigned A or B days each week, as well as on a modified schedule during C days every other week. Students in the "A Day" group will attend on Tuesdays and Thursdays for in-person instruction. Students in the "B Day" group will attend school for in-person instruction on Wednesdays and Fridays. A and B Day groups will also attend on alternating Mondays. When not on campus, students will work independently. This model will greatly reduce class sizes during in-person instruction, which follows the CDC recommendations for reducing the risk of exposure for both students and staff through social distancing.

For each in-person day, students will have a defined schedule with clear start and end times similar to previous years. Bus transportation will be provided or parents may drop off/pick up their children. School start and end times are subject to change due to transportation limitations.

Whether a student is A Day or B Day will be designated by his or her last name. All schools using the C/A/B model will use the same groupings. Students will be assigned to their groups as soon as possible, but it will not occur until after the registration window for the Rock Hill Schools Virtual Academy closes. This will ensure the two groups are as even as possible. The district will work to ensure siblings with different last names are grouped together to simplify scheduling for families.

Schedule

- The school day is 8:30 a.m. - 3:45 p.m.
- Students and families will be acclimated to the C/A/B schedule during the middle school LEAP week (8/31 - 9/4). More information will be provided from your child's school.
- While A Day and B Day students will attend school the week of August 31, the first A day will be September 8. The first B day will be September 9.
- Students will attend in-person classes on their assigned A or B days.
- Students will attend the Monday C Day every other week for continued instruction, intervention, and/or enrichment in small groups.
- During in-person instruction, students will be given independent work and assignments for the school days during which they will be at home.

What is C Day?

A Day and B Day students will attend in-person classes every other C day in middle schools. The start and end times of a C day will remain consistent with the traditional middle school schedule and transportation will be provided. C Day will follow a modified schedule during the day to allow:

- Intervention in reading and/or mathematics for students needing extra support;
- Enrichment for students moving ahead in their studies in the performing arts, related arts, or core classes; and
- Small group instruction.

LEARNING MODELS

In-Person & On-Campus Learning

High School C/A/B Overview

At the high school level, our goal is to support students in their pursuit of personalized goals in Career and Technology Education (CATE), advanced study pathways, interest areas, and post-graduation plans. We also support students' efficient completion of high school credits for the South Carolina Diploma. We will continue this work for students and families enrolled in a traditional high school. High schools in the district will follow a C/A/B/A/B schedule. Students will attend school in-person on a traditional block schedule during assigned "A" or "B" days each week. When not on-campus, students will work independently. This model will greatly reduce class sizes during in-person instruction which follows the CDC recommendations for reducing the risk of exposure for both students and staff through social distancing.

For each in-person day, students will have a defined schedule with clear start and end times similar to previous years. Bus transportation will be provided, parents may drop off/pick up their children, or students may drive as in previous years. School start and end times are subject to change due to transportation limitations.

Whether a student is A Day or B Day will be designated by his or her last name. All schools will use the same groupings. Students will be assigned to their groups as soon as possible, but it will not occur until after the registration window for the virtual academy closes. The district will work to ensure siblings with different last names are grouped together to simplify scheduling for families.

Schedule

- The school day is 8:30 a.m. - 3:40 p.m.
- The first A day will be September 8. The first B day will be ,September 9.
- Students will attend all classes for which they are scheduled in the 2020-2021 school year.
- Students will also have the opportunity to attend the Monday C Day weekly or on a scheduled basis. Students will be notified of the expectation to attend.
- With lower class sizes, teachers will have more time to work individually with students and provide greater personalized support.
- During at-home learning, students will continue with extension activities as designed by course teachers.

What is C Day?

Schools will provide additional in-person instruction in small groups, enrichment, and interventions. Depending on students' needs and enrollment in specialized courses, students may be asked to attend all or only specified C days. Students will be notified in advance if they need to attend on all or specified C days. The start/end times will mimic the high school schedule and transportation will be available. The C day schedule will allow:

- Intervention for students needing extra support at the high school or Applied Technology Center (ATC);
- Enrichment for students moving ahead in their studies in the performing or related arts, core courses, or Career and Technology Education (CATE) courses; and
- Additional in-person instruction for designated courses.

LEARNING MODELS

100% Virtual Learning
Rock Hill Schools Virtual Academy

Rock Hill Schools continues to be committed to providing school choice options that meet the needs of our students and families. The development of a virtual program is not only a good fit for families who remain concerned about the COVID-19 pandemic, but also for those who simply enjoy the benefits of learning from home, while still having access to certified teachers and a challenging curriculum.

Teachers in the Virtual Academy will provide face-to-face instruction via live streaming and digital coursework through computer-based platforms. Unlike remote learning, which was implemented during the emergency shutdown last spring, students in the virtual program will follow a schedule just as they would in a traditional brick and mortar school. Thanks to technology, students will be able to see and hear dedicated teachers deliver standards-based content, ask questions, participate in classroom discussions and independent work, and turn in classwork, all from the safety and comfort of their homes.

Staff

Dr. Walter Wolff
Coordinator
Secondary Virtual Academy
Director
Flexible Learning Center
WWolff@rhmail.org

Derek McQuiston
Coordinator
Elementary Virtual Academy
DMcQuist@rhmail.org

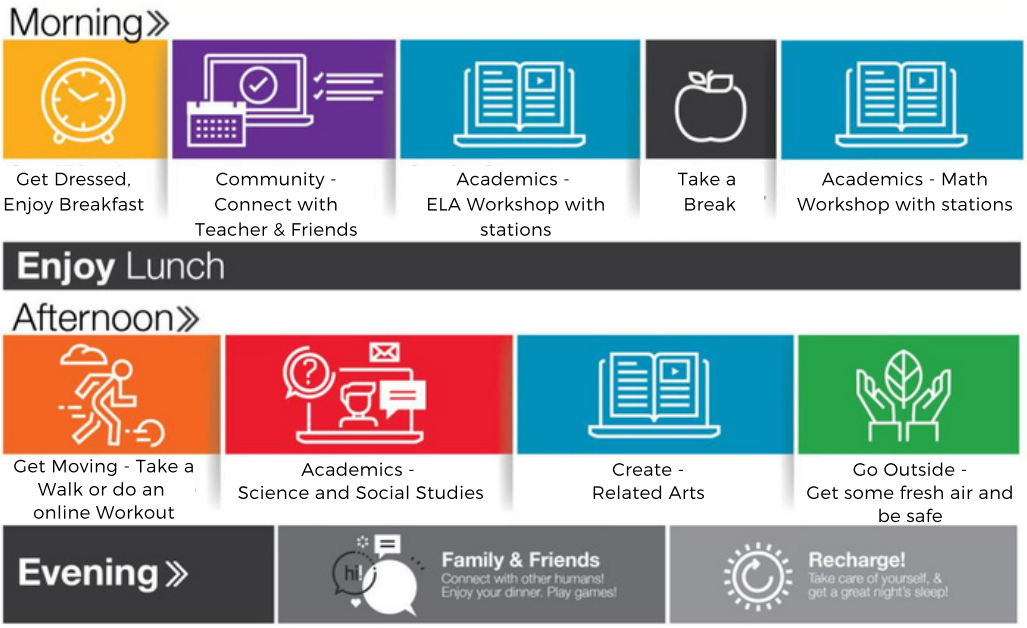
LEARNING MODELS

Rock Hill Schools Virtual Academy

Elementary Schedule

While a student's specific schedule may vary slightly, the information below provides an overview of a school day for an elementary student participating in the Virtual Academy.

- The Virtual Academy elementary school day begins at 7:45 a.m. and may end as late as 2:25 p.m. Virtual Academy classes will run all five days of the week and follow the Rock Hill Schools calendar.
- Students and families will be acclimated to the elementary Virtual Academy schedule during the elementary school LEAP week (8/31 to 9/4). More information will be provided from Virtual Academy administration.
- The first day of class for elementary Virtual Academy students will be Tuesday, September 8.
- Students will be expected to attend face-to-face electronic (live) class sessions. Live sessions will be recorded for students who must be absent. Each teacher will share a schedule of live classes and expectations at the beginning of the school year.
- Breaks will be provided during each school day, including a break for lunch.
- All attempts will be made to keep Virtual Academy elementary school schedules as close to 100% virtual as possible. However, elementary Virtual Academy students may be required to report to a brick and mortar school for an orientation session, standardized testing, and other events as required. Dates for these events will be communicated to families in advance for scheduling. In these cases, the family must provide transportation.
- Families are asked to reserve a quiet, distraction-free place in the home where their in-home school area can be set up and maintained.



LEARNING MODELS

Rock Hill Schools Virtual Academy

Middle School Schedule

While a student's specific schedule may vary slightly, the information below provides an overview of a school day for a middle school student participating in the Virtual Academy.

- The Virtual Academy middle school day begins at 8:30 a.m. and may end as late as 3:45 p.m. Virtual Academy classes will run all five days of the week and follow the Rock Hill Schools calendar.
- Students will be required to check in with each of their courses each day at designated times.
- Students will be expected to attend face-to-face electronic (live) class sessions for all of their courses.
- Live sessions will be recorded for students who must be absent. Each teacher will share a schedule of live classes and expectations at the beginning of the year.
- Breaks will be provided during each school day, including a break for lunch. Live classes will be scheduled to keep class conflicts at a minimum and help middle school students stay organized.
- If a conflict between scheduled live classes or expectations is encountered, the secondary Virtual Academy Coordinator, Dr. Walter Wolff, will help resolve. If a student must take a required class that cannot be offered through the Virtual Academy, arrangements will be made for the student to complete the class at the student's assigned brick and mortar school. All attempts will be made to keep Virtual Academy middle school schedules 100% virtual. If a brick and mortar class must be taken, the student is required to attend the class at the scheduled time(s) in the assigned school and the family must provide transportation.
- All sixth through eighth grade students and families will be invited to participate in LEAP week (8/31 to 9/4). More information will be provided from Virtual Academy administration.
- The first day of class for middle school Virtual Academy students will be Tuesday, September 8.
- Families are asked to reserve a quiet, distraction-free place in the home where their in-home school area can be set up and maintained.
- All attempts will be made to keep Virtual Academy schedules as close to 100% virtual as possible. However, Virtual Academy students may be required to report to a brick and mortar school for standardized testing and other events as required by state and federal regulations.

LEARNING MODELS

Rock Hill Schools Virtual Academy

High School Schedule

While a student's specific schedule may vary slightly, the information below provides an overview of a school day for a high school student participating in the Virtual Academy.

- The Virtual Academy high school day begins at 8:30 a.m. and may end as late as 3:30 p.m. Virtual Academy classes will run all five days of the week and follow the Rock Hill Schools calendar. As the district works to finalize the Virtual Academy high school schedule, all opportunities for flexibility for high school students will be explored and incorporated as appropriate.
- Students will be required to check in with each of their courses regularly.
- Students will be expected to attend face-to-face electronic (live) class sessions for all of their courses. Live sessions will be recorded for students who must be absent. Each teacher will share a schedule of live classes and expectations at the beginning of the school year.
- Breaks will be provided during each school day, including a break for lunch.
- Live classes will be scheduled to keep course conflicts at a minimum and help high school students stay organized. If a conflict between scheduled live classes or expectations is encountered, the secondary Virtual Academy Coordinator, Dr. Walter Wolff, will help resolve.
- If a student must take a required class that cannot be offered through the Virtual Academy, arrangements will be made for the student to complete the class at the student's assigned brick and mortar school or the Applied Technology Center (ATC). If a brick and mortar class must be taken, the student is required to attend the class at the scheduled time(s) in the assigned school and the student or family must provide transportation.
- The first day of class for high school Virtual Academy students will be Tuesday, September 8.
- Families are asked to reserve a quiet, distraction-free place in the home where their in-home school area can be set up and maintained.
- All attempts will be made to keep Virtual Academy schedules as close to 100% virtual as possible. However, Virtual Academy students may be required to report to a brick and mortar school for standardized testing and other events as required by state and federal regulations.

EXCEPTIONAL STUDENT SERVICES

Elementary Schools

- Students with disabilities will have the option to register for their assigned school or the Virtual Academy for the 2020-2021 school year.
- Students with disabilities will continue to have equal access to the general education curriculum and school environment.
- Students with disabilities will follow the regular school day (7:45 a.m. – 2:25 p.m.).
- Students with disabilities will also follow the C/A/B Schedule for general education that will begin on Tuesday, September 8.
- Students with disabilities will follow the A Day cohort or the B Day cohort in the general education classrooms.
- In order to maximize students' participation in the traditional general education setting, in the limited amount of classroom time available under the A/B model, direct instruction for resource services and the provision of related services will be provided in the distance learning setting.
- Students with disabilities who receive resource services will receive those services on the days they do not physically attend their assigned school.
    - The IEP goals, objectives, and criteria for mastery and curricular modifications will not be affected by whether students receive instruction in an in-school or distance learning setting.
    - While in a face-to-face, general education setting, students with disabilities will also receive the accommodations, supplemental services, etc. stated in their IEPs.
    - With respect to "minutes" of special education services and resource services, referenced in each student's IEP, the minutes will continue to reflect services "proportionately" to the total number of actual minutes of direct instructional time contained in the C/A/B model in elementary school.
    - The case manager should communicate with the parent(s) to discuss a schedule of services, related services (if applicable) and if an IEP team will need to meet. If there are minor changes, these changes can be made over the phone/Zoom.

More Restrictive Environments - Self-Contained Programming

- Students that receive ESE services in self-contained programming such as Unique Pathways or Building Bridges will follow the C/A/B learning model.
- A Day cohort (½ Students) physically present on campus Tuesday and Thursday.
- B Day cohort (½ Students) physically present on campus Wednesday and Friday.
- The daily recommended schedule will be consistent with the traditional school schedule allowing time for Morning Meeting and instructional blocks for English/Language Arts, Math, Science and Social Studies. Students will participate in Related Arts, lunch and opportunities for play. Social/emotional learning activities and use of Unique Curriculum, *TeachTown*, or other on-line programming will be available.
- On days students are not physically in school, students with disabilities will complete their learning assignments with assistance from their parents/guardians, provided by their teachers as if they are in school.

EXCEPTIONAL STUDENT SERVICES

Middle and High Schools

- Students with disabilities will have the option to register for their assigned school or the Virtual Academy for the 2020-2021 school year.
- Students with disabilities will continue to have equal access to the general education curriculum and school environment.
- Students with disabilities will follow the regular school day (8:30 a.m. – 3:45 p.m.).
- Students with disabilities will also follow the C/A/B Schedule for general education that will begin on Tuesday, September 8.
- Students with disabilities will follow the A Day cohort or the B Day cohort in the general education classrooms.
- In order to maximize students' participation in the traditional general education setting in the limited amount of classroom time available under the A/B model, the provision of related services will be provided in the distance learning setting.

More Restrictive Environments - Self-Contained Programming

- Students who receive ESE services in self-contained programming such as Unique Pathways or Learning Connections classrooms will follow the C/A/B learning model.
- A Day cohort (1/2 Students) physically present on campus Tuesday and Thursday.
- B Day cohort (1/2 Students) physically present on campus Wednesday and Friday.
- On days students are not physically in school, students with disabilities will complete their learning assignments either independently and/or with assistance from their parents/guardians. Assignments are appropriate for each student and have been provided by their teachers as if they are in school.

Students with Disabilities – Items of interest for parents/guardians

- IEPs will be amended, as needed, to reflect the instructional delivery model and location (virtual, brick and mortar, hybrid) so that appropriate special education and related services, supports and accommodation are designed to provide meaningful educational benefit (Free and Appropriate Public Education).
- A broadened definition of Face-to-Face includes:
  - Webcam
  - Google Hangout
  - Zoom
  - Other virtual platforms with options for active/live participation

FOOD SERVICES

We are prepared to continue our food services program while maintaining social distancing as well as safety and sanitation protocols.

Elementary School Breakfast

Breakfast meals will be available for elementary students. Meals will be delivered to the classroom every morning. Students will consume their breakfast in the classroom.

Middle and High School Breakfast

Breakfast meals will be available for middle and high school students. Students will come through the breakfast line while maintaining 6 feet social distancing to pick up their meals. The serving line floor will be marked so students will know where to stand in order to adhere to social distancing guidelines. Students will have scan cards to avoid keying in their student ID number on the key pad. If a student does not have their scan card, the cashier will look up the student's name. Students will consume their meals in the cafeteria. To maintain 6 feet social distancing, school desks will replace cafeteria tables and will be placed 6 feet apart. Each desk will be cleaned and disinfected between uses.

FOOD SERVICES

Elementary School Lunch

All students will come to the cafeteria with their teacher to pick up lunch meals, including students who bring their meals from home to ensure all students are supervised. Students will adhere to social distancing guidelines when traveling to and from the cafeteria. The serving line floor will be marked so students will know where to stand in order to adhere to social distancing guidelines. Students will be provided scan cards to avoid keying in their student ID number on the key pad. If a student does not have their scan card, the cashier will look up the student's name. Meals will be provided in disposable to-go containers. Students will bring their meals back to the classroom to be consumed.

Parents will be notified if a student in their child's class has a food allergy and to not send food items to school that contain that allergen. If a student brings in an identified food allergen, the student bringing in that allergen will consume their lunch in an alternate area.

Middle and High School Lunch

Students will come through the lunch line while maintaining 6 feet social distancing to pick up their meals. Students will have scan cards to avoid keying in their student ID number on the key pad. If a student does not have their scan card, the cashier will look up the student's name. Students will consume their meals in the cafeteria. To maintain 6 feet social distancing, school desks will replace cafeteria tables and will be placed 6 feet apart. Each desk will be cleaned and disinfected between uses.

Take Home Meals For Home School Days (Elementary)

A form will be provided to parents to preorder breakfast and lunch meals for the school days the student is at home. Take home meals will be available Monday-Friday. Up to two days' worth of meals will be available to students on Thursday's and Friday's to cover the school days the student is at home. These meals will be prepared in to-go containers prior to the end of the day. Food service staff will bring the take home meals to each classroom prior to dismissal. Milk and/or juice will be frozen to reduce the risk of spills and aid in maintaining food safety. Food handling instructions will be provided in each take home meal. Meals will be paid for based on the student's meal status (free, reduced, or full pay).

FOOD SERVICES

Take Home Meals For Home School Days (Middle and High School)

When students come through the lunch line, students will be asked if they would like a breakfast and lunch meal for the next school day the student is at home. Take home meals will be available Monday-Friday. These meals will be prepared in to-go containers. Milk and/or juice will be frozen to reduce the risk of spills and aid in maintaining food safety. Students will pick up their meals from the cafeteria at dismissal. Up to two days' worth of meals will be made available to students on Thursday's and Friday's to cover the school days the student is at home. Food handling instructions will be provided in each take home meal. Meals will be paid for based on the student's meal status (free, reduced, or full pay).

Meals for Virtual Academy Students

Breakfast and lunch meals will be available for pickup for students participating in the Rock Hill Schools Virtual Academy. A breakfast meal for the next day may be ordered at the same time a lunch meal is ordered. Parents will preorder meals through the district's food service website, Nutrislice. Parents will specify a pickup time between 11:30 a.m. and 1:00 p.m. Orders may be picked up at one of seven designated locations throughout the district. If parents are unable to preorder through Nutrislice, an order may be placed by calling the school cafeteria directly. Any student registered in the Rock Hill Schools Virtual Academy may order a meal from any of the designated meal pickup locations. The following information is required to place an order: guardian's name, student's name, student's number, contact phone number, and method of payment. The preferred payment method is through the K-12 Payment Center. All orders will be delivered curbside by a dedicated food service team member to the guardian's car at the time and location designated. All same day orders must be submitted no later than 8:00 a.m. on the day requested. To-go orders will be limited to two entrée options. Food handling instructions will be provided with each meal. Meals will be paid for based on the student's meal status (free, reduced, or full pay).

Pick Up Locations

Belleview Elementary
501 Belleview Road
803-981-1181

Finley Road Elementary
1089 Finley Road
803-981-1280

Oakdale Elementary
1129 Oakdale Road
803-981-1585

Rosewood Elementary
2240 Rosewood Drive
803-981-1540

Castle Heights Middle
2382 Firetower Road
803-981-1400

Dutchman Creek Middle
4757 Mt. Gallant Road
803-985-1700

Northwestern High School
2503 W. Main Street
803-981-1200

SOCIAL & EMOTIONAL HEALTH

Caring for the Whole Child

Rock Hill Schools understands that COVID-19 closures and changes will have a significant impact, not only on students' learning, but also on their social and emotional health. COVID -19 can be considered "...a collective adverse childhood experience (ACE) that has directly or indirectly impacted everyone. ACEs are traumatic events that occur before the age of eighteen and include all types of abuse and neglect, parental mental illness, substance use, domestic violence, divorce, even incarceration. It's important to understand these experiences because they can affect a student's attention, decision-making ability, how they learn, and even how they respond to stress. Children who experience traumatic events may even have difficulty forming healthy and stable relationships" (McClure, 2020). District schools and programs will be working to address student, family, and staff social and emotional health throughout the school year.

Nurses, counselors, social workers, and mental health contracted services will remain a vital part of the school program. Social emotional supports can be initiated by the school or provided to students virtually upon request in the following areas:

- food insecurity,
- guidance counseling,
- instructional fun activities to help students connect while at home,
- mental and physical health counseling,
- social or grief counseling, or
- social work.

Stay tuned to the district website for more information as school reopening proceeds.

Source: McClure, Byron M. (2020, May 18 updated). Why every school must have a social emotional learning plan prior to reopening [Lessons for SEL blog post]. Retrieved from https://www.lessonsforsel.com/post/why-every-school-must-have-a-social-emotional-learning-plan-prior-to-reopening.

TRANSPORTATION

Route Information

Parents will be notified through Blackboard, social media and the district's website when route information is available. Bus route information will begin to be available through E-Link on August 17th and updated daily. See E-Link instructions on page 41.

Being a Bus Rider in the 2020-2021 School Year

Rock Hill Schools remains committed to providing bus transportation to and from school for students. To assist the district transportation team with route planning and staffing, parents will be asked to respond to a transportation needs survey. Additionally, district staff encourages all families, especially those who will need bus transportation, to download the Versatrans My Stop App.

MyStop is a web-based application available to all Rock Hill Schools parents and students that lets them access live bus GPS information. Using a smartphone, tablet or desktop computer, parents and students can view the current location of buses on routes and the estimated time of arrival at their neighborhood bus stops. This simple and informative tool gives parents, guardians and students the ability to know approximately where the school bus is on its route. MyStop displays the school bus's approximate location on a map, as well as the estimated time of arrival (ETA) to a specific student's bus stop. The school bus's location is automatically updated every few minutes, and the ETA is recalculated to accommodate any delays due to traffic while the bus is en route.

To access My Stop, please see guidance on page 41.

Versatrans My Stop App™

TRANSPORTATION

Central Child Development Center and ATC 4K Students

AM Session: 4K CDC and ATC students will be picked up from their assigned bus stop and transported to their home school with elementary students. From there, they will be shuttled to CDC/ATC. Going home, they will ride their assigned bus straight to their assigned drop off location.

PM Session: 4K CDC and ATC students will be picked up from home and transported directly to their assigned school. Going home, they will ride a shuttle bus to their home school and then ride home with elementary students to their assigned bus stop.

Applied Technology Center (ATC)

All students that need bus transportation to ATC will ride a shuttle bus from their home school to and from ATC.

School of Choice Routing Information

Rock Hill Schools offers transportation to School of Choice (SOC) students that are enrolled in a SOC program. All students requesting to ride a SOC bus will have to be approved before they can ride.

Rock Hill Schools currently operates 11 district-owned SOC buses. These buses transport SOC students from all over the district. We have routes that begin as early as 5:30 a.m. and students that are picked up as early as 5:40 a.m. to ensure all SOC students arrive at school on time. Elementary students will be taken to the transportation center in the mornings and afternoons to get on or off their shuttle buses that transport them to and from their assigned schools. Parents are not allowed to drop off or pick up students at the transportation center without prior approval from the Director of Transportation. Any approvals will be temporary.

All **elementary** students riding a SOC bus will receive a tag that is attached to his/her book bag with their name, school name & bus route number. These tags will also be color coded to match their shuttle buses. All shuttles have colors and the name of the school they transport to and from displayed in the window. Our shuttle buses are also parked in slots that have been color coded to help students find their shuttle buses in the mornings. These slots also have their route numbers, so they know which bus to get on to go home.

All **middle and high school** SOC students will ride a bus straight to their schools. Some routes will have middle and high school students together on a bus. There are no shuttles involved with middle and high school routes.

TRANSPORTATION

To access E-Link/MyStop, please follow these steps:

1. From a computer (not mobile device), access the website.
2. Log in with the phone number that you gave your school to call for attendance or emergency notification, 10 digits without the dashes (Example 1234567890) as the username and password. *If the system will not log you in, you will need to communicate with your school to determine what your phone number is and possibly update.*
3. Upon the first login, you will be required to change your password (min. 8 characters) and enter your email address and choose a security question needed for password retrieval.
4. Once logged into E-Link, select "work with students" and "view my students." Verify that your student(s) are found. If they are not, your primary phone number will need to be updated at the school of the missing student(s) so that all of your student(s) have the same primary phone number.
5. Select a student and verify that demographic and transportation information is accurate. If the demographic information is not accurate, it will need to be updated at the school. If the transportation information is not accurate, please use the Parent Communication Form, located on the E-Link Home page, to notify transportation of any changes or email *BusHelp@rhmail.org*.
6. Log out of E-Link.
7. From your mobile device, download the MyStop App via *Google Play* or the *Apple App Store* by searching for "Versatrans My Stop".
8. Open the My Stop App.
9. Select "Rock Hill Schools (SC)".
10. Enter the username and password that were used with the E-Link application. Remember to use the password that you created. Both applications will have the same passwords.
11. Please refer to the website for FAQ's and help topics for the *MyStop* app.

TRANSPORTATION

SC DHEC Guidance for School Buses

Rock Hill Schools will adhere to guidance provided by SC DHEC for the safe operation of school buses.

Social Distancing and Capacity

- The number of students on the bus should be a maximum of 66% of standard capacity.
- Allow only one child on a seat at a time to the extent possible.
  - To allow up to 66% capacity, some seats may be occupied by two students if students live in the same household.
  - Three students on a seat should not occur.
- Students may be assigned seats to facilitate the spreading out of students as much as possible and the seating of household members together as necessary.
- Buses will be loaded back-to-front.
- Drivers will a wear mask or face covering while operating the bus, and it is recommended for students to wear a mask or face covering while on the bus.

Cleaning and Disinfecting

- Each bus shall be cleaned then disinfected using an electrostatic handheld sprayer and EPA-approved disinfectant twice per day after completion of morning and afternoon routes.
- We will frequently wipe down touched surfaces with disinfectant, including those in the entrance touched by passengers, such as handrails, and those touched by the driver.
- We will ensure adequate supplies to support frequent cleaning and disinfection practices are available.

Ventilation

- We will increase fresh air flow on the bus via available mechanisms, including opening the roof vents and some windows as weather conditions allow.
  - For buses with air conditioning, increasing circulation of outside air should still be performed to the extent possible, since the air conditioning on buses only recirculates interior air.
  - Recognize that frequent openings of the door will also increase air exchange.

ATHLETICS

Working in concert with and under recommendations set by the South Carolina High School League (SCHSL), our team has evaluated and further established re-entry and return to play guidelines for high school athletics. With input from parents, booster clubs, and the community on what they wanted to see in athletics in the upcoming school year, Rock Hill Schools has established procedures to safely return to play that are consistent with SCHSL and the National Federation of State High School Associations (NFHS), As conditions evolve, district staff will further develop and implement when appropriate the re-entry of winter and spring high school sports as well as middle school sports.

Processes Implemented in Summer 2020 and Moving Forward

- A start date for re-entry of June 15 for all fall sports at the high school level only;
- Established re-entry guidelines for athletes to return in a phased approach that began with conditioning only for two weeks before allowing individual equipment use after two weeks or 10 days;
- Small group work limited to 10 individuals, including a coach, for each facility. This restriction will be lifted as the SCHSL progresses through return to play phases.
- Mandated coaches and students must have temperature checks, wear mask or face covering, and complete a COVID-19 symptoms screening prior to each practice conducted by certified athletic trainings on each campus.

.

·We recognize transportation challenges may exist for students who need to get to campus for practice or games when not at school on "A" or "B" day. There will be limited access as well as state restrictions regarding the use of activity buses. More information will be communicated as plans are further developed.

.

SCHSL has adjusted fall sports schedules, and district staff continue to evaluate social distancing and crowd control as well as safety for student-athletes, fans, and employees.

.

High School Athletic Directors

Rock Hill High School
Bill Warren
WWarren@rhmail.org

South Pointe High School
Adam Hare
AHare@rhmail.org

Northwestern High School
Jimmy Duncan
JDuncan@rhmail.org

ATHLETICS

NCAA Eligibility

Questions and concerns have been raised regarding post-high school student-athlete eligibility if coursework is completed during the 2020-2021 school year as part of the Rock Hill Schools Virtual Academy. The information below is provided by the NCAA Eligibility Center and provides assurances to both students and parents that participating in the Virtual Academy does not pose a risk to jeopardizing eligibility by the NCAA should a student pursue academic and athletic opportunities in college.

In an effort to provide clarity to students and parents making decisions regarding the 2020-2021 academic year, the NCAA Eligibility Center has provided additional guidance for distance, e-learning or hybrid options made available by schools with NCAA-approved core courses.

Distance, E-learning and Hybrid Options

How will the Eligibility Center approach schools with NCAA-approved core courses that offer distance, e-learning or hybrid options for students in the 2020-21 academic year due to COVID-19?

Consistent with the approach to reviews in Spring/Summer 2020, the Eligibility Center will not require a separate review of distance, e-learning or hybrid programs offered by schools with NCAA-approved core courses in response to COVID-19 for the 2020-21 academic year. Students may complete their NCAA-approved core courses through the channels of instruction provided or recommended by their school, district or state department of education.

Note: This policy will apply to students from all grade levels who complete distance, e-learning or hybrid courses offered by schools with NCAA-approved core courses in the 2020-2021 academic year.

RELATED ARTS

"Art is a form of healing and recovery, and provides solace and therapy during times of stress. It helps safeguard mental and spiritual health, and reduce barriers between people, cultures and languages. Art has also been used to spark social change and increase awareness about destructive facets of economic development." -Unknown

This section outlines re-entry processes for related arts and establishes a safe environment for related arts instruction in grades Pre-K through 12th grade, addresses scheduling concerns to maximize social distancing and safety, and addresses the equipment and/or materials needed for related arts instruction. Further, related arts will help support social emotional learning by incorporating discussion, expression of ideas, performing, and creating as it relates to SC Visual and Performing Arts Standards.

Safe environment for related arts instruction in grades Pre-K-12

Arts instruction in each discipline area and grade level will be provided while strictly adhering to social distancing and safety protocols provided by state officials. Related arts teachers will be provided discipline-specific guidelines from state and national arts organizations,

- Teachers will follow instruction guidelines from state and national organizations.
- Teachers will continue teaching SC Visual and Performing Arts Standards.
- Teachers will incorporate social and emotional learning into their instruction.
- Social distancing will be maintained during all arts instruction.
- There will be no sharing of equipment, tools, or supplies.
- All surfaces will be sanitized after each student group.
- Signage will be prominent throughout the building to promote safety procedures.
- The district will provide students with appropriate personal protective equipment for classes such as band and chorus.
- Students will be supervised during all transitions.
- Furniture will be arranged to ensure social distancing in all related arts spaces.
- Additional spaces may be utilized with supervision to allow for students to perform in small ensembles as long as safety protocols are strictly followed.

RELATED ARTS

Scheduling to maximize social distancing and safety

There will be reduced capacity in classrooms and special areas in the district's C/A/B model. With fewer students on campus, our team has outlined possible schedules to help ensure social distancing in related arts classrooms. Elementary and secondary schedule options have been aligned, where possible, to ensure consistency across the school district.

Elementary Schools

- Related Arts instruction will be provided each week in grades Pre-K-5. The actual schedule will vary by school depending on the number of related arts subjects (PE, Art, Music, etc.) offered. Schools may opt to offer two related arts per week and rotate through all related arts as appropriate.
- Teachers will visit each classroom for instruction to limit exposure to other students.
- Teachers in visual and performing arts courses will strictly adhere to safety guidelines while teaching content based on the SC Visual and Performing Arts Standards.
- Transitions between core instruction and related arts instruction may be lengthened to allow set up and clean up time for arts activities.
- Social distancing and other safety protocols must be maintained.
- Teachers will sanitize surfaces before and after use.
- Signage will be used to promote safety protocols.

Middle Schools

- Related arts will be offered as part of the C/A/B schedule in each middle school.
- Year-long courses may be conducted in a more traditional setting (band room, art room, etc,) while teachers of other arts electives may visit core classes, as appropriate.
- C day might be used to work with small groups in arts elective courses.
- Teachers in visual and performing arts courses will strictly adhere to safety guidelines while teaching content based on the SC Visual and Performing Arts Standards.
- Transitions between core instruction and related arts instruction may be lengthened to allow set up and clean up time for arts activities.
- Social distancing and other safety protocols must be maintained.
- Teachers will sanitize surfaces before and after use.
- Signage will be used to promote safety protocols.

RELATED ARTS

Scheduling to maximize social distancing and safety (continued)

High Schools

- Students enrolled in arts education courses in high school will attend their courses according to the C/A/B schedule.
- Teachers in visual and performing arts courses will strictly adhere to safety guidelines while teaching content based on the SC Visual and Performing Arts Standards.
- Social distancing and other safety protocols must be maintained.
- Teachers will sanitize surfaces before and after use.
- Signage will be used to promote safety protocols.

Equipment and Materials

In addition to scheduling and safety protocols, we have determined the following equipment or steps will be needed to ensure safety and effective instruction for related arts teaching.

- Students will not be allowed to share materials, equipment, or instruments. Percussion equipment such as tympani drums and mallet instruments may be sanitized between classes.
- Individual student art materials, or "art kits," will be provided for visual art.
- Teachers will provide multipurpose materials that can be utilized in a variety of ways.
- Due to the schedule, instrumental music teachers may teach mixed instrument ensembles.
- Middle and high school music teachers will be able to utilize "C Day" for small group ensembles.
- Instrument covers may be purchased to fit over the bell of instruments to further limit the vapor that comes through the instrument from entering the air.
- Choral music specific masks may be purchased to allow for additional air flow and filtration, particularly for middle and high school students.

COMMUNICATION

Rock Hill Schools will provide staff, students, and families with comprehensive and proactive information about our school reopening plan and ongoing modifications to the plan as needed throughout the 2020-2021 school year. We strive for clear communication channels that equip all stakeholders with the necessary information to organize their personal and professional lives with the utmost care and caution. If there are positive or negative changes in the spread of COVID-19, the district will give parents a minimum of two weeks' notice before changing the schedule to a less restrictive or more restrictive model. The timing of notification is subject to change if a closure is announced by a higher governing body.

It is important to share with stakeholders the processes that will take place when/if a student or employee tests positive for COVID-19. With respect to student health and privacy laws, including FERPA and HIPPA, we have set clear delineations for communicating with parents as specified below:

District will:

- Communicate 2020 School Reopening Plan.
- Announce if level of virus spread forces a change to a less restrictive or more restrictive student learning model two weeks ahead of any change in schedule to give families time to adjust.
- Coordinate media requests through the Marketing and Communications Office.
- Establish procedures for notifying staff and parents of possible COVID-19 exposure.
    - The district <u>will not</u> be able to confirm the identity of a student or staff member who has tested positive for COVID-19.
    - The district will notify individuals who have been in close contact with a person who has tested positive. Close contact is defined as contact less than six feet, more than fifteen minutes, without a mask, in the last 48 hours.

School will:

- Communicate school-specific information, schedule, procedures, and deadlines related to the school reopening plan.
- Set dates for school activities.
- Communicate grade-level, intervention, resource and gifted and talented schedules for Traditional, Hybrid, and Virtual learning models.
- Communicate directly with families on safety and health issues related to COVID-19.

COMMUNICATION

Two-way communication will be important to ensure everyone is doing their part to maintain healthy and safe learning environments for our students and teachers. The district sets the following expectations.

Parent Responsibilities to Monitor Health of Student(s) and Notify the School

Attendance is important and we want children to be in school every day that they are healthy. However, this year the greater good for school attendance is to keep children showing any symptoms of COVID-19 home until they are well. To keep all staff and students healthy, it is imperative that parents monitor the symptoms and temperatures of their children before sending them to school and implement the following steps:

- Take the temperature of any child demonstrating shortness of breath, loss of taste, sore throat, muscle aches, chills, new or worsening cough, or runny nose.

- Keep child at home one or more days to monitor symptoms.

- If you decide to have a COVID-19 test, notify the school nurse the day your child is tested so the school can implement enhanced cleaning and disinfecting protocols in the classroom(s) where your child attended. All information will remain strictly confidential between the school and family. No other families will be given the health information of your child.

School Procedures to Notify Parents of a Positive COVID-19 Case

When the school becomes aware of a positive COVID-19 case, the following steps will occur:

- School nurse will notify DHEC.
- School administration will notify Central Office.
- School will implement enhanced cleaning and disinfecting procedures for classrooms where the individual attended.
- School administration will send a letter to parents notifying that there is a positive case in the classroom. The student or employee <u>will not</u> be identified in the letter.

ROCK HILL Schools

MANAGEMENT OF SUSPECTED COVID-19 CASES

Students and staff should be excluded from school if they have any of the following with or without fever: shortness of breath, difficulty breathing, loss of taste or smell, and new or worsening cough. Questions should be directed to the School Nurse.

Individual is experiencing one or more symptoms of COVID-19

- Individual will be isolated at school by the school nurse while awaiting pick up by a parent/guardian.
- Individual will be sent home per SC DHEC criteria. School nurse will recommend individual to see primary care provider.
- Individual should isolate at home for 10 days. The individual may return to school/work after 10 days from symptom onset AND at least 24 hours fever-free without fever-reducing medication and overall improvement of symptoms.
- If symptoms are related to another condition as diagnosed by a physician, the individual may return when he or she has met the SC DHEC criteria to return for the diagnosed condition.

Student/Parent reports the student is positive for COVID-19 or employee reports he or she is positive

- School Nurse reports case to SC DHEC by phone within 24 hours.
- Individual should isolate at home for 10 days. The individual may return to school/work after 10 days from symptom onset AND at least 24 hours fever-free without fever-reducing medication and overall improvement of symptoms.
- The student may return to school after meeting exclusion criteria above.
- School Nurse will work with administration to identify close contacts. Identified close contacts will need to quarantine for 14 days after last contact with the person who tested positive for COVID-19.
- Other individuals identified as close contacts in classroom or within school. These individuals will follow SC DHEC quarantine criteria.

All positive test results for COVID-19 should be reported to the school nurse.

Student/Parent or employee reports someone at home has tested positive

- The individual would be considered a household close contact with COVID-19.
- Individual should not come to school/work. The individual should quarantine for 14 days beyond the positive family member's 10 day isolation period. Individual should monitor for symptoms.
- Individual should be tested 7 days after contact with person testing positive.

Student/Parent or employee reports he or she has close contact with someone who has tested positive.

- Individual should not come to school/work. The individual should quarantine for 14 days after his or her last exposure with the person testing positive for COVID-19. If student develops symptoms, see isolation for those testing positive for COVID-19.

Student/Parent or employee reports someone in their home was exposed to someone who tested positive.

- Since the individual did not have close contact with the positive person, individual does not have to quarantine and may remain at school.

To be considered exposed to COVID-19, you need to be in close contact with a person who has the COVID-19 virus. Close contact includes being within 6 feet of a sick person with the virus for 15 continuous minutes with or without the use of a face covering, living in the same household or caring for a sick person with the virus. The school nurse will determine close contacts and provide exclusion guidance for all students based on SC DHEC guidelines.

ROCK HILL Schools

WORKFLOW AFTER POSSIBLE OR CONFIRMED COVID-19 CASE

School and district staff should use this document as a guide to provide clarity to the workflow process when a possible COVID-19 case is confirmed with a student or employee. To ensure consistency, everyone must adhere to this guide.

SCHOOL NURSE

Notified of positive individual (request written confirmation from lab test → Notifies SC DHEC → Initiates contact tracing → Works closely with individual(s) and his/her family and healthcare provider on individuals condition → Cohort groups not in close contact should be monitored for symptoms, including daily temperature checks, for 14 days by school nurse.

SCHOOL-LEVEL ADMINISTRATOR

Assist school nurse with determining the individual(s) schedule and provide access to employees so nurse can implement contact tracing. → Initiates disinfecting procedures as necessary → Contacts families as determined by Communication Department

DISTRICT LEAD NURSE

Assist school nurse with SC DHEC exclusion criteria → Assist school nurse with contact tracing, if determined to be necessary and applicable → Notify Communication Department. Determine communication to families and staff.

SC DHEC

Provides support and guidance → Conducts contract tracing as appropriate

DISTRICT COMMUNICATIONS

Notification of close contacts letter provided to school administrator. → Handles all media inquiries

CUSTODIAL

Initiates cleaning and disinfecting protocols.

CONSIDERATIONS FOR CLOSE CONTACT INVESTIGATIONS:

Is the student in one class or does he or she change classes?

How does the student get to and from school?

- Bus
- Car with parent
- Car - student driver
- Car - student driver with a friend
- Carpool
- Walker
- Daycare bus

Is the student involved with school-sponsored extra-curricular activities or athletics?

Is the employee based in a single location or does he or she work in multiple locations on any given day?

Was the individual within six (6) feet of anyone for a period of more than 15 minutes?

COMMUNICATION

2020-2021 Academic Calendar

On July 16, the Board of Trustees approved an adjusted calendar as a result of state legislation that provided funding for five additional days for students in Pre-Kindergarten through Eighth grade. Referred to as "LEAP" days in the legislation, elementary and middle schools will be able to use the extra days to evaluate students during the first five days of the school year. The state outlines "LEAP" as:

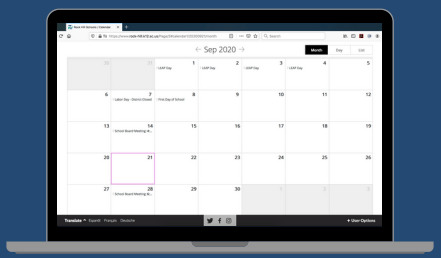
L-learning,
E-evaluating gaps,
A-analyzing student needs, and
P-planning for the upcoming year.

Students in Pre-Kindergarten through Eighth grade will attend on-campus in small group sessions to meet with teachers for the purpose of acclimating to expectations, learning more about health and safety processes and protocols, and completing assessments. Additional details will be shared by school administrators about the day students will attend during LEAP week, August 31 - September 4. The first day that all district students assigned to A Day will report is September 8; B Day students will all report on September 9. The 2020-2021 academic calendar reflects 185 days for elementary and middle school students and 180 days for high school students. While the calendar has been been approved by the Board of Trustees, dates are subject to change due to the evolving dynamics of the COVID-19 pandemic.

DOWNLOAD CALENDAR

REAL-TIME UPDATES ONLINE

Our website provides tools to allow parents and staff an opportunity to save the district calendar of events to iOS, Android, Outlook, and other personal calendar systems. Click here for instructions.



CHILDCARE PROVIDERS

Rock Hill Schools partners with community-based childcare providers to assist families who may need referrals for after care or daytime childcare. As of August 11, the providers shown on this page have confirmed availability for new children to enroll. **Providers who accept SC childcare vouchers are shown in green.**

Boys and Girls Club of York County
1234 Flint St. Ext.
Rock Hill, SC 29730
(803) 324-7920

Camp Caanan
3111 Sand Island RoadRock Hill, SC 29732803-327-6932

Carolina Academy
1633 Celanese Road
Rock Hill, SC 29732
(803) 366-3016

Carolina Kids CDC
2331 Ebenezer Road
Rock Hill, SC 29732
(803) 325-7711

Catawba Baptist Child Development Center
2659 Catawba Church Road
Rock Hill, SC 29730
(803) 324-1194

Child Care Aware
(800)424-2246
www.childcareaware.org

CIN Little People Academy
996 Avenue of the Nations
Rock Hill, SC 29730
(803) 366-4792 Ext. 265

Classy Kids Academy
914 E. White Street
Rock Hill, SC 29730
(803) 324-3100

Discovery Station at Fewell Park Recreation Center
1204 Alexander Road
Rock Hill, SC 29730
803-329-5645

Emmett Scott After School Program
801 Crawford Road
Rock Hill, SC 29730
803-329-5661

Freedom Montessori, Inc.
215 E. Main Street
Rock Hill, SC 29730
(803) 327-7885

God's Blessings Christian Child Care Center
1765 India Hook Road
Rock Hill, SC 29732
(803) 328-2263

House of Joy
456 S. Cherry Road, Suite K
Rock Hill, SC 29732
(803) 329-0165

Joyful Academy
3143 Lesslie Highway
Rock Hill, SC 29730
(803) 417-7041

Kids World
862 Saluda Street
Rock Hill, SC 29730
(803) 366-2286

Love N' Cherish
2199 Mt. Holly Road
Rock Hill, SC 29730
(803) 327-3761

Little Saints Academy
1830 W. Baskins Road
Rock Hill, SC 29730
(803) 366-9000

New Attitude Performing Arts Center
115 Oakland Avenue, Suite 103Rock Hill, SC 29730
803-366-5678

New Beginnings
PO Box 533
Rock Hill, SC 29731
(803) 327-5656

Next Generation Child Development Center
1249 Oakdale Road
Rock Hill, SC 29730
(803) 327-8405

Open Arms
236 W. Main Street
Rock Hill, SC 29730
(803) 327-3471

Rock Hill Gymnastics
400 Mt. Gallant Road
Rock Hill, SC 29730
803-327-4332

School Days Child Development Center
409 Park Avenue
Rock Hill, SC 29730
(803) 324-0488

Palmetto Children's Academy
858 Cedar Street
Rock Hill, SC 29730
(803) 366-4500

Sugar & Spice
416 Pickens Street
Rock Hill, SC 29730
(803) 324-8751

The Sunshine House
1895 W. Main Street
Rock Hill, SC 29732
(803) 329-4175

Toddler House
403 Spruce Street
Rock Hill, SC 29730
(803) 327-5755

Warner's Adventures
1570 Ebinport Rd.
Rock Hill, SC 29732
(803) 329-4101

Upper Palmetto YMCA
323 Oakland Ave.
Rock Hill, SC 29730
(803) 324-9622

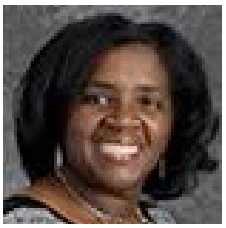
York Technical College
452 S. Anderson Rd.
Rock Hill, SC 29730
(803) 327-8044

DISTRICT LEADERSHIP

DR. BILL COOK
SUPERINTENDENT

DR. JOHN JONES
CHIEF OF ACADEMICS
& ACCOUNTABILTY
JAJONES@RHMAIL.ORG

DR. LUANNE KOKOLIS
CHIEF OF STRATEGIC PLANNING,
ENGAGEMENT, & PROGRAM
SUPPORT
LKOKOLIS@RHMAIL.ORG



DR. TANYA CAMPBELL
CHIEF OF HUMAN RESOURCES
TCAMPBEL@RHMAIL.ORG

TERRI SMITH
CHIEF OF FINANCE
TRSMITH@RHMAIL.ORG

BRIAN VAUGHAN
EXECUTIVE DIRECTOR
OF FACILITIES
BVAUGHN@RHMAIL.ORG

DR. KEITH WILKS
EXECUTIVE DIRECTOR OF
STUDENT SERVICES
VWILKS@RHMAIL.ORG

DR. JOYA HOLMES
EXECUTIVE DIRECTOR OF
PROFESSIONAL LEARNING
& SCHOOL CHOICE
JHOLMES@RHMAIL.ORG

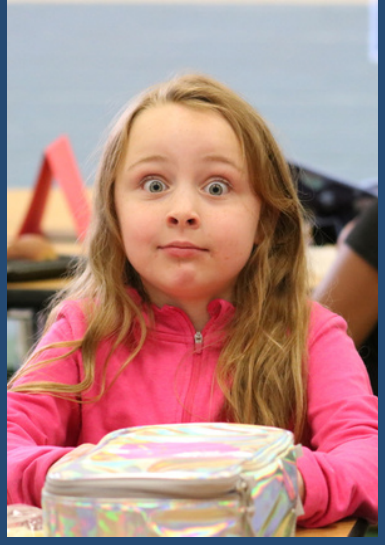
DR. MISSY BRAKEFIELD
EXECUTIVE DIRECTOR
OF ELEMENTARY EDUCATION
MBRAKEFI@RHMAIL.ORG

JENNIFER MORRISON
EXECUTIVE DIRECTOR
OF SECONDARY EDUCATION
JLMORRISON@RHMAIL.ORG

JAMES BROWN, JR.
DIRECTOR OF SAFETY & SECURITY
JEBROWN@RHMAIL.ORG

TENNILLE WALLACE
EXECUTIVE DIRECTOR OF
TECHNOLOGY SERVICES
TWALLACE@RHMAIL.ORG

MYCHAL FROST
DIRECTOR OF MARKETING
& COMMUNICATIONS
MFROST@RHMAIL.ORG



ROCK HILL Schools

RETURN TO SCHOOL

A SAFE REOPENING PLAN FOR STUDENTS & STAFF

Plan Updated 9/28/2020