# Sullivan Middle School

# School lmprovement Council

# Meeting

# NOTES

Tuesday, December 15th, 2020 5:30 – 6:15 pm Zoom Meeting Link

Members present: Kelly Scott (parent), Laura Lawson (parent), Dr. Juan Roldan (Principal), Darlene Del Vecchio (Teacher), Graham Thomas(Asst Principal), Shanna Hannibal(Asst Principal), Mary Ann Kennedy (parent), Julia Beaty(CFEC Liaison) and Holly Stuart (teacher)

Mrs. Kelly Scott called the meeting to order at 5:30pm.

First order of business was to approve the last meeting notes in November 2020.

Kelly then introduced Dr. Roldan who spoke for a minute about the end of this year and school and that everyone is very tired, emotionally and physically. We are all looking forward to the new year and new opportunities.

The group then divided into two groups, Group 1 and Group 2 and each took a section of the 42 drafted questions for the SIC Parent Perspective Survey. The purpose is to improve family engagement by getting input and feedback from parents/guardians about their Sullivan and students experience.

The groups met in breakout rooms and edited the current draft in Google Drive. A copy of the current draft of the survey is attached below.

The group got back together and were reminded of the timeline for distributing the survey to parents.

**Set next meeting date** January 19th, 2020 by Zoom.

SIC Working Document of Perception of Parents of Climate, Culture, Academics etc.

The purpose of this survey is to increase family engagement with Sullivan Middle School in order to improve the learning experience for students. This will help us identify gaps and start to identify ways to address them.

**Face to Face Sullivan Students Parent/Guardian Survey**

**Questions:**

**Demographic** (5 questions)

1. How many children do you have enrolled in Sullivan?
2. What grade is your child in? drop down of 6, 7, or 8? (allow multiple answers)
3. My child is in the immersion program. (yes or no)
4. I am \_\_\_\_\_(insert relationship to student) to my Sullivan child. (drop down- parent, grandparent, legal guardian, foster, other relative, etc.)
5. My student’s race or ethnicity is:

**Customer Service** (6 questions)

1. School staff (administrators, office staff, guidance, etc.) respond to communication in a timely manner (within 24 hours business day).

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. School staff (administrators, office staff, guidance, etc.) are friendly and courteous when engaged. (phone, email, web conference, etc.)

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan teachers respond to general questions/communication in a timely manner (within 24 hours)

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan teachers are friendly and courteous /when engaged. (phone, email, web conference, etc.)

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. For VA parents/guardians only: I am happy with teachers from different schools.

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. For VA parents/guardians only: I would prefer if all my child’s teachers were Sullivan based teachers.

Strongly agree Agree Disagree Strongly Disagree Don’t Know

**Please list any specific examples or context for your answers above. If a VA student parent/guardian, give any specific feedback on this experience for you and your student.**

**What recommendations would you make to improve Customer Service? If a VA student parent/guardian, give recommendations to improve Customer Service.**

**School Social Climate** (7 questions)

1. My child(ren) enjoys going to Sullivan. For VA students, my child enjoys Virtual Academy as a Sullivan student.

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. My child(ren) respects the Sullivan school staff (administrators, teachers, and other staff).

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. My child(ren) is respected by his/her Sullivan teachers.

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. I have respect for Sullivan teachers and staff.

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan values the diversity (socio-economic, cultural, family make-up, etc.) of my child(ren) background.

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. As a parent, I know who to go to for social / emotional help for my child.

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan provides high quality services to help students with social or emotional needs.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

**Please list any specific examples or context for your answers above. If a VA student parent/guardian, give any specific feedback on this experience for you and your student.**

**What recommendations would you make to improve Sullivan’s Social Climate? If a VA student parent/guardian, give any recommendations to improve the VA Social Climate for you and your Sullivan student.**

**School Academic Climate** (4 questions)

1. My child’s classroom lessons are motivating.

Strongly agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan does a good job of evaluating my child’s academic strengths, weaknesses, and potential. (e.g. advanced, GT, remediation, etc.)

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan teachers do a good job of communicating (phone, email, conference, etc.) to me about my child’s academic strengths and/or weaknesses.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. As a parent, I know who to go to for academic help for my child.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

**Please list any specific examples or context for your answers above. If a VA student parent/guardian, give any specific feedback on this experience for you and your student.**

**What recommendations would you make to improve Sullivan’s Academic Climate? If a VA student parent/guardian, give any recommendations to improve the VA Academic Climate for you and your Sullivan student.**

**Engagement/Communication** (7 questions)

1. I regularly participate in school to home communications from Sullivan as an active partner in educating my child by reading the Falcon Flyer Newsletter, Social Media-FB and Twitter, and emails from school.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. Possibly REWORD-Sullivan sees me as a partner in my child's education by educating me on how to participate as a partner with the school and how to be an advocate for my child.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan tries to get all families to be part of school events, such as concerts, athletic events, clubs, PTO/PTA activities or fundraisers.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. I am actively involved with Sullivan by attending/participating in school events, meetings, SIC or PTO/PTA.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. I am well-informed about how my child is doing academically at Sullivan.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan has quality programs (in-person / virtual) for my child's talents, gifts, or special needs.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. The Sullivan teachers in the school have built strong relationships with my child.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

**Please list any specific examples or context for your answers above. If a VA student parent/guardian, give any feedback regarding the experience for you and your Sullivan student.**

**What recommendations would you make to improve Engagement/Communication? If a VA student parent/guardian, give any recommendations to improve the engagement/ communication for you and your Sullivan student.**

**Friendliness, Respect, and Care** (5 questions)

1. At Sullivan, the staff really cares about my child.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan is a friendly place overall.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. My child feels like he/she belongs and Sullivan is respectful of my child’s differences (for example, gender, race, culture, disability, sexual orientation, learning differences, etc.).

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. My child has friends at school (or in VA) they can turn to if they have questions about homework.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. At Sullivan, he/she discusses issues that help him/her think about how to be a good person.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

**Please list any specific examples or context for your answers above.**

**What recommendations would you make to improve Friendliness, Respect, and Care at Sullivan? If a VA student parent/guardian, give any recommendations to improve the Friendliness, Respect, and Care at Sullivan?**

**School Safety (physical well-being)** (4 questions)

1. I feel like my child is safe at Sullivan. If a VA student, think about when visiting for testing or pictures.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan takes effective measures to ensure the safety and health of students. If a VA student, think about when visiting for testing or pictures.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan has made it clear to my child what he/she should do if there is an emergency, natural disaster (tornado, flood) or a dangerous situation (e.g. violent person on campus) during the school day.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

For VA families only:

1. Sullivan made appropriate accommodations for my student to stay safe even as a virtual academy Sullivan student this year.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

**All: Please list any specific examples or context for your answers above.**

**What recommendations would you make to improve School Safety?**

**School Environment** (5 questions)

1. Sullivan’s school environment is clean and in good condition. (e.g. bathrooms are clean, appropriate supplies are provided, etc.)

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan has high expectations for students.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. School rules are applied equally to all students.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. Discipline is fair.

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

1. Sullivan communicates school policies and procedures clearly to parents or guardians. (for example in school newsletter, student handbook, etc.)

Strongly Agree Agree Disagree Strongly Disagree Don’t Know

**Please list any specific examples or context for your answers above.**

**What recommendations would you make to improve the School Environment?**

End