

Sullivan Middle IB
1825 Eden Terrace, Rock Hill
South Carolina 29730

School Improvement Council Meeting Minutes

Tuesday, October 16, 2018

5:30 – 6:30 p.m.

School Conference Room

Members Present:

Sullivan Middle School, School Improvement Council met this date at 5:30 p.m. with members present as follows: Kelly Scott, SIC President; Juan Roldan, School Principal; Graham Thomas, 6th Grade Assistant Principal; Shana Hannibal, 7th Grade Assistant Principal; Gwendolyn Lindsey, 8th Grade Assistant Principal; Holly Stuart, teacher; Kristy Marler-Weiner, teacher; Donna Mack, teacher; Laura Lawson, parent; Joe Mosier, parent; Natisha Grandjean, parent; and Mona Letigio, SIC Secretary/parent. Mrs. Kelly Scott called the meeting to order to discuss the following agenda:

1. Welcome and Approve last month's meeting notes – Mrs. Kelly
2. School Update – Mr. Roldan
 - Curriculum and Instruction
 - Training for IB and Language Immersion Integration
 - Mastery
3. Election for SIC President, Vice President, and Secretary - Mrs. Kelly
4. Clubs Report – Ms. Kristy Marler-Weiner
5. PTA Update – Ms. Laura Lawson
6. Any new business
 - Canvas and Entering Grades/Guidance & Dance
7. Establish November meeting date
8. Adjourn

Welcome and approve last month's meeting notes – Mrs. Kelly

Mrs. Kelly welcomed everyone, especially the newly elected parents, Laura and Joe, and elected teacher, Kristy. September meeting notes were approved.

School Updates – Mr. Juan Roldan

Communication has made great strides. The school used two pieces, the Falcon Flyer and the School Newsletter. Falcon flyer goes out on Fridays so parents/guardians will have time to read it over the weekend. School Newsletter that is going strictly to the faculty will be sent on Sundays. The School Newsletter has three purposes: (1) It has reinforcement of where we are, where we have been, and where we are going, (2) It gives a curriculum instruction guidance, and (3) Training schedules and announcement to keep everyone in the loop.

First quarter focuses on building relationship and academic achievement while second quarter will be on data driven instruction and academic achievement. Day to day instruction will be aligned to internal data. Staff will be provided with a lot of support through trainings, one of them will be Mastery Connect. Teachers have moved to common formative assessment generated by the PLCs that will be done weekly. Data collected will be brought up during PLC meetings for further analysis and actions. Furthermore, Language Arts teachers in the 7th grade will create a unit test that align to the curriculum standards and all teachers will have their inputs. Same test will

be given to students through Mastery Connect and the data that comes back will be talked about during collaborative meetings. In summary, second quarter will focus on data driven instruction.

Administration and IB coordinator instructional coach will create a matrix to observe classrooms for about 45 minutes for the purpose of finding avenues for growth to help teachers achieve school goals. Teachers will have support through training and coaching.

As far as counseling, students will get some information about Red Ribbon Week and its purpose. Red Ribbon is a campaign that talks about alcohol, tobacco, and other drug and violence prevention awareness. The school celebrates this event with various activities every day for a week and culminates with a dance held afterschool in the gymnasium. The Junior Civitans is having a food drive in November and all proceeds will be donated to the Salvation Army. Additionally, the Guidance Department is working on a concept to bring in a school store that will be solely run by parents.

Grade level updates from corresponding assistant principals:

6 th Grade – Mr. Thomas	7 th Grade – Ms. Hannibal	8 th Grade – Ms. Lindsey
<p>Nine weeks will end this Friday, October 19th. All nine-week grades will be in PowerSchool by then.</p> <p>Curriculum Focus:</p> <p><u>Math</u></p> <ul style="list-style-type: none"> ✓ Finishing up dividing fractions ✓ “One Book, One School” has been implemented which started last week. This is an initiative to discuss different point of views about the book. Students are reading the book, Restart. It has been decided to read the book during core subjects. Next week will be during Math and will read chapter 2. <p><u>ELA</u></p> <ul style="list-style-type: none"> ✓ Working on short story elements and will start the second nine week with a test to wrap up. Then will be working on point of view with Heroism as reference. <p><u>Science</u></p> <ul style="list-style-type: none"> ✓ Working on Weather Unit <p><u>Social Studies</u></p> <ul style="list-style-type: none"> ✓ Finishing up Mesopotamia and end it with a test next week. Next lesson will be Ancient Egypt. <p><u>Immersion</u></p>	<p>Curriculum Focus:</p> <p><u>Social Studies</u></p> <ul style="list-style-type: none"> ✓ Finishing up the Enlightenment, then moving on to the French Revolution. Everyone is using Mastery Connect to guide learning and gather data to see what needs to be reteach and work on areas that are deficit. <p><u>ELA</u></p> <ul style="list-style-type: none"> ✓ Working on The Outsider for grade level class and The Giver for the GT class. ✓ Ms. Dansby is back and students are doing an excellent job showing care and support for her. <p><u>Science</u></p> <ul style="list-style-type: none"> ✓ They had a formative in Matters on Atoms and Molecules. Reteaching was necessary to brush up on some skills. <p><u>Math</u></p> <ul style="list-style-type: none"> ✓ Finishing up their Algebra Unit in Expressions and then move on to Algebraic Expression. Grade levels are working on the Number System Unit. <p><u>Trainings</u></p>	<p>Curriculum Focus:</p> <p><u>ELA</u></p> <ul style="list-style-type: none"> ✓ Teachers are dressing up for Halloween. ✓ Started schoolwide reading last week with the book, Restart. Topic of study is about Elements and Analysis and evaluate their essay and characterization skills. <p><u>Science</u></p> <ul style="list-style-type: none"> ✓ Working on Force and Motion Unit ✓ Topic of study is position time graph and average speed. They will complete a Friction Design Lab to investigate the velocity of a sinking marble and more virtual lab projects. October 23rd to culminate the unit by having a presentation about Simplifying Science. <p><u>Social Studies</u></p> <ul style="list-style-type: none"> ✓ Covering European Countries using colonies. The focus of study would be the Colonial Economics and Politics. ✓ Preparing to write an argumentative essay. <p><u>Math</u></p>

<ul style="list-style-type: none"> ✓ Done during enrichment. Working on school unit, talking about daily routines, grammar, and more. <p><u>Clubs</u></p> <ul style="list-style-type: none"> ✓ Spanish Clubs ✓ S2S ✓ Rubik's Cube Club ✓ Dragons & Dungeons Club ✓ World Cultures Club <p>On a high note: 6th grade did an excellent job handling an emergency situation in the cafeteria. They also set a good example in cleaning up after their own mess during lunch time.</p>	<ul style="list-style-type: none"> ✓ Teachers were working on the Grade Passback training, which is passing grades from Canvas to PowerSchool so it would be ready for Report Cards. ✓ End of October, will be working on ACES training. This is a trauma training for educators. <p><u>Club</u></p> <ul style="list-style-type: none"> ✓ S2S club is working on volunteering at the Westminster Assisted Living Center. <p><u>PBIS</u></p> <ul style="list-style-type: none"> ✓ Kick off last Friday went really well. ✓ During the assembly, they talked about different scenarios and behavior expectations. ✓ PBIS Incentive Card System was discussed ✓ After the assembly, they all went outside and had different fun activities. <p>Mr. Roldan would like to reinforce PBIS at home by getting parents involved. A suggestion to send flyers/letter home and return with parent/guardian signature for reward/incentive (reward details to follow ones decided). Mr. Thomas added that PBIS is not just rewarding behaviors, but also about correcting and teaching right behaviors. Once student demonstrates particularly good behavior, then it can be rewarded.</p>	<ul style="list-style-type: none"> ✓ Pre-Algebra class is working on one to two steps equation. ✓ Algebra 1 is covering Absolute Value. <p><u>S2S</u></p> <ul style="list-style-type: none"> ✓ Working on community projects. Students are brainstorming and writing their proposals about their projects. <p><u>Enrichment</u></p> <ul style="list-style-type: none"> ✓ GT and EAC groups continue to do their rigor requirements. Other students do their Math and ELA as scheduled. Grade level will do two weeks of Science content articles including Language Arts skills.
---	--	--

Ms. Hannibal is charged with Student Life that will open up student co-curricular opportunities. She will coordinate with different club team leaders to create a student-led club brochure stating their program's missions, goals, and other important information. This information will be advertised to the community.

IB Training

Right now, 32 teachers will be going through Visual Arts Category 1 training. This training is about Design and Science. Nine teachers are advancing to the next category as soon as they finish the first category. The 26th, IB representative will visit the school and see IB in action.

Mastery Connect

Master Connect can effectively assess core standards, monitor student performance, and report student mastery to parents and administrators. This will be a data analysis tool for the school.

Mrs. Kelly asked about the possibility of a presentation about Bullying Awareness. The school can invite resource person from the district to come and talk about the topic during Student and Parent Awareness Night. Furthermore, she suggested to get students involved in the presentation to encourage parents/guardians to be invited to attend and students do presentations as well.

The following officers were elected during this meeting:

President – Mrs. Kelly Scott

Vice President – Mr. Joe Mosier

Secretary – Ms. Mona Letigio (Ms. Natisha Grandjean will help out in the absence of the secretary)

S2S Updates – Ms. KristyMarler-Weiner

There were 37 students who signed up for S2S who are willing to do community services. The group is now brainstorming, organizing, and finalizing various activities and accepting any suggestions that students come up with. SIC members suggested many ideas that Ms. Kristy noted.

PTA Updates – Ms. Laura Lawson

PTA voted in the Bylaws and the budgets during last week's meeting. There are now 78 members which 32 are teachers. The Chick-fil-A Spirit Night raised \$150 while Panera got messed up by a manager who left. PTA reached out to the new manager and was granted a free breakfast for teachers this Halloween. Jump-a-thon is Tuesday with 96 jumpers. Spirit wear is going to start this 1st of November that will run for two weeks with new colors added. Orders will be on paper form since online orders can cost more. November 12th is Hickory Tavern Spirit Day. Detailed information of each event will be communicated.

Any new business – Mrs. Kelly

Canvas grades are not entered in a timely manner and students do not have time to make up with low or failing grades. Mr. Roldan explained that teachers were pulled to different meetings and trainings of which their planning time had been taken away. Teachers are doing grades outside of school time. Students and parents should be advocating themselves by communicating to their teachers and vice versa.

Teachers are offering working lunch to students who are struggling. The school will try to explore tutoring program opportunities and hoping to have one in the near future.

Next meeting will be on November 27th at 5:30 – 6:30 p.m.

Meeting adjourned at 6:55 p.m.