



TRANSPORTATION



Route Information

Parents will be notified through Blackboard, social media and the district's website when route information is available. Bus route information will begin to be available through E-Link on August 17th and updated daily. See E-Link instructions on page 40.

Being a Bus Rider in the 2020-2021 School Year

Rock Hill Schools remains committed to providing bus transportation to and from school for students. To assist the district transportation team with route planning and staffing, parents will be asked to respond to a transportation needs survey. Additionally, district staff encourages all families, especially those who will need bus transportation, to download the Versatrans My Stop App.

MyStop is a web-based application available to all Rock Hill Schools parents and students that lets them access live bus GPS information. Using a smartphone, tablet or desktop computer, parents and students can view the current location of buses on routes and the estimated time of arrival at their neighborhood bus stops. This simple and informative tool gives parents,

guardians and students the ability to know approximately where the school bus is on its route. MyStop displays the school bus's approximate location on a map, as well as the estimated time of arrival (ETA) to a specific student's bus stop. The school bus's location is automatically updated every few minutes, and the ETA is recalculated to accommodate any delays due to traffic while the bus is en route.

To access My Stop, please see guidance on page 40.



Versatrans
My Stop
App™

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Central Child Development Center and ATC 4K Students

AM Session: 4K CDC and ATC students will be picked up from their assigned bus stop and transported to their home school with elementary students. From there, they will be shuttled to CDC/ATC. Going home, they will ride their assigned bus straight to their assigned drop off location.

PM Session: 4K CDC and ATC students will be picked up from home and transported directly to their assigned school. Going home, they will ride a shuttle bus to their home school and then ride home with elementary students to their assigned bus stop.

Applied Technology Center (ATC)

All students that need bus transportation to ATC will ride a shuttle bus from their home school to and from ATC.

School of Choice Routing Information

Rock Hill Schools offers transportation to School of Choice (SOC) students that are enrolled in a SOC program. All students requesting to ride a SOC bus will have to be approved before they can ride.

Rock Hill Schools currently operates 11 district-owned SOC buses. These buses transport SOC students from all over the district. We have routes that begin as early as 5:30 a.m. and students that are picked up as early as 5:40 a.m. to ensure all SOC students arrive at school on time. Elementary students will be taken to the transportation center in the mornings and afternoons to get on or off their shuttle buses that transport them to and from their assigned schools. Parents are not allowed to drop off or pick up students at the transportation center without prior approval from the Director of Transportation. Any approvals will be temporary.

All **elementary** students riding a SOC bus will receive a tag that is attached to his/her book bag with their name, school name & bus route number. These tags will also be color coded to match their shuttle buses. All shuttles have colors and the name of the school they transport to and from displayed in the window. Our shuttle buses are also parked in slots that have been color coded to help students find their shuttle buses in the mornings. These slots also have their route numbers, so they know which bus to get on to go home.

All **middle and high school** SOC students will ride a bus straight to their schools. Some routes will have middle and high school students together on a bus. There are no shuttles involved with middle and high school routes.

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To access E-Link/MyStop, please follow these steps:

1. From a computer (not mobile device), access the [website](#).
2. Log in with the phone number that you gave your school to call for attendance or emergency notification, 10 digits without the dashes (Example 1234567890) as the username and password. *If the system will not log you in, you will need to communicate with your school to determine what your phone number is and possibly update.*
3. Upon the first login, you will be required to change your password (min. 8 characters) and enter your email address and choose a security question needed for password retrieval.
4. Once logged into E-Link, select "work with students" and "view my students." Verify that your student(s) are found. If they are not, your primary phone number will need to be updated at the school of the missing student(s) so that all of your student(s) have the same primary phone number.
5. Select a student and verify that demographic and transportation information is accurate. If the demographic information is not accurate, it will need to be updated at the school. If the transportation information is not accurate, please use the [Parent Communication Form](#), located on the E-Link Home page, to notify transportation of any changes or email BusHelp@rhmail.org.
6. Log out of E-Link.
7. From your mobile device, download the MyStop App via *Google Play* or the *Apple App Store* by searching for "Versatrans My Stop".
8. Open the My Stop App.
9. Select "Rock Hill Schools (SC)".
10. Enter the username and password that were used with the E-Link application. Remember to use the password that you created. Both applications will have the same passwords.
11. Please refer to the [website](#) for FAQ's and help topics for the *MyStop* app.



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SC DHEC Guidance for School Buses

Rock Hill Schools will adhere to guidance provided by SC DHEC for the safe operation of school buses.

Social Distancing and Capacity

- The number of students on the bus should be a maximum of 66% of standard capacity.
- Allow only one child on a seat at a time to the extent possible.
 - To allow up to 66% capacity, some seats may be occupied by two students if students live in the same household.
 - Three students on a seat should not occur.
- Students may be assigned seats to facilitate the spreading out of students as much as possible and the seating of household members together as necessary.
- Buses will be loaded back-to-front.
- Drivers will wear a mask or face covering while operating the bus, and it is recommended for students to wear a mask or face covering while on the bus.

Cleaning and Disinfecting

- Each bus shall be cleaned then disinfected using an electrostatic handheld sprayer and EPA-approved disinfectant twice per day after completion of morning and afternoon routes.
- We will frequently wipe down touched surfaces with disinfectant, including those in the entrance touched by passengers, such as handrails, and those touched by the driver.
- We will ensure adequate supplies to support frequent cleaning and disinfection practices are available.

Ventilation

- We will increase fresh air flow on the bus via available mechanisms, including opening the roof vents and some windows as weather conditions allow.
 - For buses with air conditioning, increasing circulation of outside air should still be performed to the extent possible, since the air conditioning on buses only recirculates interior air.
 - Recognize that frequent openings of the door will also increase air exchange.