

SECURITY

Code **ECA** Issued **02/14**

Purpose: To enhance the security of the district's occupants and property.

The district maintains school buildings and grounds for the education and recreation of the school children in the district. No one may use the buildings or grounds in a way that would interfere with their most effective use for the benefit of the school children.

The principal/director has overall responsibility for security and safety of the occupants of the building. He/she may delegate specific responsibilities such as ensuring that:

1. classroom doors are shut and locked while class is being taught or when rooms are vacant,
2. employees, visitors, vendors, volunteers, and high school students are visible wearing an identification badge at all times on campus,
3. all visitors, vendors district employee(s) not assigned to the building, and volunteers are entered into the district's visitor management system by a school district employee, and
4. the number of exterior doors that are unlocked during the school day is minimized.

Faculty, Staff and other occupants shall ensure doors and windows to their assigned spaces are closed and locked, and designated equipment is turned off at the close of the school day. Custodians are responsible for checking behind occupants for these actions and for ensuring that all doors and windows in common areas are closed and locked, and remaining designated equipment is turned off as the building is closed for the day.

Cooperation with law enforcement

The board requires close cooperation with the local police and sheriff's departments, the fire department and with insurance inspectors.

The principal is empowered to take appropriate action (including calling the police and swearing out warrants) against any person who willfully and unnecessarily interferes with the operation of the school, loiters without permission or acts in an obnoxious manner.

The principal is required to contact law enforcement authorities immediately upon notice that a person is engaging in or has engaged in certain activities on school property or at a school sanctioned or sponsored activity. Those activities are ones that may result, or do in fact result, in injury or serious threat of injury to the person or to another person, or his/her property.

Specifically, the actions which will result in immediate contact of law enforcement include, but are not limited to, possession of a weapon, illegal use or possession of drugs or alcohol and aggravated assault.

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Any employee that has received information which gives reason to believe that a child's physical or mental health or welfare has been or may be adversely affected by acts or omissions that would be child abuse or neglect must notify Law Enforcement, Department of Social Services, and Administration.

Access Control System

The district and school administration shall establish a system of access control for the protection of students, faculty/staff, and property and shall publish system procedures in an administrative rule under this policy.

Adopted 4/27/78; Revised 10/24/88, 5/22/00, 02/24/14

Legal references:

- A. S. C. Code, 1976, as amended:
 - 1. Section 16-17-420 - Authority to take appropriate action.
 - 2. Section 59-19-90(5) - General authority to manage and control property of district.
 - 3. Section 59-19-120 and 59-19-140 - Specific rule-making powers regarding district property.
 - 4. Section 59-24-60 - Requires administration to contact law enforcement.
 - 5. Section repealed 63-7-310, 63-7-410, et seq. - Regarding duty of school authorities to report suspected cases of abuse and neglect.