



Parents and Guardians,

I hope you are doing well and are enjoying the beginning of fall. Here are a few reminders and updates to keep you informed of our transition plans.

1. **Parent Information Meeting**--Will be **Wednesday, November 7 from 6:30-7:30 PM in Sullivan's Auditorium**. At that meeting, I will share with you ways you can help your child have a good transition, practical and logistical next steps and how you can be involved at Cherry Park. (I will let you know how we will start our School Improvement Council and PTO that night as well.) We will also distribute a Transportation Survey that night that needs to be filled out for every child. We will meet with our Spanish speaking parents as well that evening. We look forward to seeing you there. (We will also unveil our mascot that night, too.)

2. **Open Houses**--We will have an Open House where you can tour the school and see your child's classroom and teacher on **Wednesday, December 12 from 6:00-7:30 PM**. If you can't come then, we will also have a Follow Up Open House on Monday morning, **December 17 from 8:30-9:30 AM**. You can drop in and walk through the building but our staff members will be back at their home schools.

3. Questions? Please don't forget that you can go to the [Parent Transition Survey](#) to ask questions. As soon as we have our website up and running, we will post a Question and Answer page.

4. Updates--Here are a few things going on so you can know what is happening.

a. Inspections--Are done and limited staff members can get into the building. We are now working through the typical punch list of items. We do have some additional improvements (floors and cabinets) that still need to be completed on F Hall (in Sullivan's building) where our fourth and fifth graders will be.

b. Final Staff Positions--We are currently filling the final staff positions such as Bookkeeper, Literacy Coach, Floater Assistant, ESOL, Resource, Lead Custodian and Tech Assistant. Some of these will be internal transfers and we will post the rest of the positions.

c. Website Development--Our school website should be up and running in the next week or so. I will inform you when that is ready.

d. Furniture and Technology--Most furniture arrives the week of November 5 and most of our technology will arrive the week of November 12. Our Media Center will be stocked with books on November 19 and 20. (Of course, these are all plans that could change as needed.)

e. Safety Plans, Schedules and Arrival/Dismissal Procedures--Have been developed and are ready to go.

5. Parking--Cherry Park Elementary will have two drives for arrival and dismissal. One drive will be at the intersection of Ebinport Road and Cherry Road. (This will be the Cherry Road Drive.) The other drive is the one we will share with Sullivan that comes from Caswell Street. (This will be called the Caswell Drive.) **Our main entrance to CPES will be from the Caswell Drive.** If you park in the lot off of the Cherry Road Drive, the only way to get to the CPES Main Entrance will be by walking down the sidewalk to Caswell Street then walking all the way down the fence line to the Main Entrance. When you visit CPES, you will want to enter the Caswell Drive and park in the visitor spaces near our entrance or in the lot beside Sullivan's Auditorium. Please help spread the word on this. The lower entrance from the Cherry Road Drive will only be used for arrival and dismissal by students and for staff. We will provide more information about this as we move ahead.

Thanks for all that you are doing and will do to help your child transition and be successful. Kids take their cues from the big people and your support will ease any worry or anxiety from our kids. As I have been in classrooms, I know they are excited. I look forward to all that is ahead of us and we work together to create a school that will open doors for kids.

Patrick Maness, Cherry Park Elementary Principal