

USE OF CELL PHONES, PERSONAL ELECTRONIC DEVICES IN SCHOOL

Code **JICJ-R** Issued **6/2010**

The following procedures will apply when a cell phone or other personal electronic device, which includes but is not limited to: cell phones, pagers, or other personal electronic devices **emit an audible signal, vibrate, display a message or otherwise summon or deliver a communication to the possessor during unauthorized times.**

The staff will follow these basic enforcement procedures in instances when the cell phone or other personal electronic device is in use or visible or emits a sound during unauthorized times:

1st Offense

Middle School - Student will be issued a verbal and written warning about the consequences should there be a second offense.

High School – Students receive a verbal and written warning of consequences through student handbook and return of signature page. The device will be confiscated and returned **to a parent/guardian between 3:30-4:15 on the last instructional day of the week.** A parent/guardian will be notified by the administrative office of the time for retrieving the item.

2nd Offense -

Middle School - The device will be confiscated and returned **to a parent/guardian between 3:30-4:15 on the last instructional day of the week.** A parent/guardian will be notified by the administrative office of the time for retrieving the item.

High School - The device will be confiscated **and returned to a parent/guardian between 3:30-4:15 on the last instructional day of the semester.** The student will serve one day of In-School Suspension. A parent/guardian will be notified by the administrative office of the time for retrieving the item.

3rd Offense -

Middle School - The device will be confiscated **and returned to a parent/guardian between 3:30-4:15 on the last instructional day of the semester.** -The student will serve one day of In-School Suspension. A parent/guardian will be notified by the administrative office of the time for retrieving the item.

High School - The device will be confiscated and returned to a parent/guardian on **the last instructional day of the school year.** The student will serve two days of In-School Suspension.

Subsequent Offenses for Middle and High School – The device will be confiscated and returned to a parent/guardian on the last instructional day of the school year. Violation of this policy greater than three offenses is considered an act of defiance. The student will be assigned the appropriate disciplinary consequence based on his/her personal cumulative disciplinary history. A parent/guardian will be notified by the administrative office of the time for retrieving the item.

If a cell phone or other personal electronic device emits a signal and more than one unit is found to be **on** during a search, all owners of the units that are **on** will be subject to the consequences listed above.

Any cell phone, picture taking, or text messaging that results in students cheating or which cause major disruptions will result in the device being confiscated until the last day of the school year and additional discipline at the principal's discretion.

Adopted 7/28/03, Revised 11/14/05, Revised 06/10